School System:	Review Dates:		Review Period:
School System Contact:		School System Contact Number:	
LDOE Team Leader:	Contact Number:		Reviewer(s):
Months for Technology Invoices:		Months for Academic Recovery and Acceleration Plan Invoices:	

ELEMENTARY AND SECONDARY SCHOOL RELIEF (ESSER II) & American Rescue Plan, ELEMENTARY AND SECONDARY SCHOOL RELIEF (ARP-ESSER III) - Section 313(d) of Coronavirus Response and Relief Supplemental Appropriations Act (CRSAA); American Rescue Plan - Esser III: 2001(e)(1) and 2001(e)(2)(A-J).

***Note:** All ESSER III Incentive Funds must be expended on initiatives as allocated, unless otherwise noted in an approved ESSER Incentive Flexibility.*
  ****Additonal Flexibility:** School systems may provide evidence of approved ESSER allowable activities funded with ESSER II Incentive funds.

Indicator	Supporting Documentation	C	NC	N/A	Comments
1. School systems will use funds for allowable activities. */** [Section 18003(d) of Division B of the CARES Act.] All ESSER II/III Incentive funds are allocated for specific initiatives as indicated below. Activities include one or more of the following: • Drop-out Early Warning Systems (DEWS) • Electronic hosting service - IGP • Planning partners - IGP • Ninth Grade Academy (NGA) • Medicaid Support	• Documentation to support activities and expenditures described and allocated in the approved ESSER II/III Incentive applications. Should include: ○ Copies of contracts (DEWS, IGP, NGA) with approved vendor(s). ○ Copies of invoices and general ledger associated with each contract; ○ Evidence from IGP partners (site visit logs, agendas, student participation log, copies of 5-6 completed student plans) ○ Evidence of NGA plan (calendars and implementation plan) ○ Copies (5-6) of Time and Effort, payroll ledger of teachers in NGA ○ Contract/invoices/receipts for career exploration program ○ General ledgers, invoices, receipts for student academic and mental needs		•		

Indicator	Supporting Documentation	C	NC	N/A	Comments
2. School systems will use funds for allowable activities.*/** [Section 18003(d) of Division B of the CARES Act.] If ESSER II/III Incentive funds are allocated for the following initiative, evidence must be submitted as indicated. *NSC* activities include one or more of the following: a. School Leader planning • Activities to address family engagement, • Activities for diverse learners	• Documentation to support **ESSER New School Choice (NSC) Planning** activities and expenditures described and allocated in the approved ESSER II/III Incentive applications. **Should include:** o General ledger including stipends and payroll; o Evidence of family engagement (flyers, agendas, sign-in sheets, emails) o Evidence of activities/schedules for diverse learners				
b. School Design	o Copies (2-4) of invoices/contracts related to school design planning				
c. High Quality materials and development d. Social and emotional materials	o Copies (2-4) of invoices for high quality and SEL curriculum and assessment materials o Copies (2-4) of professional development (invoices, agendas, sign-in sheets) o Copies of invoices for technology supplies/equipment for two months (***Indicated by LDOE Monitor**)				

Indicator	Supporting Documentation	C	NC	N/A	Comments
2. School systems will use funds for allowable activities.*/** [Section 18003(d) of Division B of the CARES Act.] If ESSER II/III Incentive funds are allocated for the following initiative, evidence must be submitted as indicated. *NSC* activities include one or more of the following: e. Family engagement • Activities to address family engagement, • Activities for special-needs populations	• Documentation to support **ESSER New School Choice Implementation** activities and expenditures described and allocated in the approved ESSER II/III Incentive applications. **Should include:** o General ledger including stipends and payroll (Parent liaison and Social Worker); o Copies (2-4) of invoices related to family engagement				
f. Charter Board professional development	o Evidence of professional development (invoices, agendas, sign-in sheets)				
g. Diverse Learner support	o Copies (2-4) of invoices/contracts for implementing curriculum for diverse learners o Copies (2-4) of professional development (invoices, agendas, sign-in sheets) of teachers of diverse learners				

Indicator	Supporting Documentation	C	NC	N/A	Comments

3. School systems will use funds for allowable activities.*/** [Section 18003(d) of Division B of the CARES Act.] ESSER II/III Incentive funds are allocated for specific initiatives as indicated below.
ARAP activities include one or more of the following:
 	
a. Attendance and Well-being
 	
   o Mental/Physical Health
 	
b. Academic Recovery and Acceleration
 	
   o Accelerate/Summer learning
 	
   o ACT NOW/Pre-ACT NOW
 	
c. Professional Learning
	• Documentation to support investments that align with the approved 2021-2022 **Academic Recovery and Acceleration Plan**.
	
	Should include:
	o General ledger including stipends and payroll
	o Copies of invoices from two months (***LDOE monitor will select**)
	o Copies (2-4) of invoices/contracts for social and emotional learning
	o Evidence of professional development (invoices, agendas, sign-in sheets)
	o Copies (6-8) of individual graduation plans				

4. School systems will use funds for allowable activities.*/** [Section 18003(d) of Division B of the CARES Act.] ESSER II/III Incentive funds are allocated for specific initiatives as indicated below. Activities include one or more of the following: a. Partnerships with organizations/vendors b. Develop and implement a school system	o Copies (2-4) of MOU/contracts with summer & after school partner(s) o Copies (5-6) of student participation/ attendance logs o Evidence of student assessment data, curriculum used, and tutoring provided				

Indicator	Supporting Documentation	C	NC	N/A	Comments
5. School systems will use funds for allowable activities.*/** [Section 18003(d) of Division B of the CARES Act.] ESSER II/III Incentive funds are allocated for specific initiatives as indicated below. *Educator* activities include one or more of the following: • Documentation to support investments in certification and add-on certifications in 2021-2022. • Documentation to support investments in Literacy Foundations Training (Act 108) in 2021-2022.	○ Evidence of professional development (invoices, agendas, sign-in sheets/ attendance log for *Teachstone, Pathways, & Science of Reading*) ○ List/Log of teachers/staff with certification (CLASS, EL, Science of Reading) ○ List/Log of participants and sites in Pre-Educator Pathway (student schedules, transcripts)				
6. School systems will use funds for allowable activities. */** [Section 18003(d) of Division B of the CARES Act.] ESSER II/III Incentive funds are allocated for specific initiatives as indicated below. *Balanced Calendar* activities include one or more of the following: a. Implementation allocation for intercession work for school systems • transportation • food service • staff (teachers and paraprofessionals)	○ Copies of school calendar(s) ○ Copies (5-6) of communications to teachers, families, community members. ○ Evidence of intercession work for school systems (invoices, payroll ledger) ○ Staffing and stipend policies				