

School System:	Review Dates:	Review Period:
School System Contact:	School System Contact Number:	
LDOE Team Leader:	Contact Number:	Reviewer(s):

Section I - American Rescue Plan for Homeless Children and Youth Fund (ARP-HCY I and II): Funding under the ARP-HCY program must be used for the purposes of identifying homeless children and youth and providing homeless children and youth with (A) wrap-around services in light of the challenges of COVID-19; and (B) assistance needed to enable homeless children and youth to attend school and participate fully in school activities.

Indicator	Supporting Documentation	C	NC	N/A	Comments
1. School systems will use funds for allowable activities [ARP Section 2001 - Elementary and Secondary School Emergency Relief Fund] Activities include one or more of the following: <ul style="list-style-type: none"> Activities authorized by McKinney-Vento Act providing wraparound services (which could be provided in collaboration with and/or through contracts with community-based organizations, and could include academic supports, trauma-informed care, social-emotional support, and mental health services); purchasing needed supplies (e.g., personal protective equipment, eyeglasses, school supplies, personal care items); providing transportation to enable homeless children and youth to attend school and participate fully in school activities purchasing cell phones or other technological devices for unaccompanied, homeless children and youth to enable such children and youth to attend school and fully participate in school activities; 	<ul style="list-style-type: none"> Copy of procedures and policies developed to identify homeless children and youth, provide wraparound services that address the multiple effects of the COVID-19 pandemic on homeless children and youth, and ensure that homeless children and youth are able to attend school and participate fully in school activities. 				
	<ul style="list-style-type: none"> Documentation to support plan described. (2022-2023 planning worksheet) 				
	<ul style="list-style-type: none"> Copies of all invoices from two selective reimbursement periods; 				
	<ul style="list-style-type: none"> Evidence of professional development designed to heighten the understanding and sensitivity of such personnel to the needs of homeless children and youths, the rights of such children and youths under this part, and the specific educational needs of runaway and homeless youths (agendas, sign-in sheets, etc.); 				

Indicator	Supporting Documentation	C	NC	N/A	Comments
1. School systems will use funds for allowable activities [ARP Section 2001- Elementary and Secondary School Emergency Relief Fund] Activities include one or more of the following: <ul style="list-style-type: none"> providing access to reliable, high-speed internet for students through the purchase of internet-connected devices/equipment, mobile hotspots, wireless service plans, or installation of Community Wi-Fi Hotspots (e.g., at homeless shelters), especially in underserved communities paying for short-term, temporary housing (e.g., a few days in a motel) when such emergency housing is the only reasonable option for COVID-safe temporary housing and when necessary to enable homeless children and youth to attend school and participate fully in school activities (including summer school) providing store cards/prepaid debit cards to purchase materials necessary for students to participate fully in school activities 	<ul style="list-style-type: none"> Procedures developed to address connectivity issues; 				
	<ul style="list-style-type: none"> Procedures for paying for short term hotel stays when applicable 				
	<ul style="list-style-type: none"> Other documentation as needed 				
2. The school system follows state and local laws, policies and procedures for using, managing and disposing of items purchased with federal funds. [2 C.F.R. Part 200 §200.313(b); ARP Section 2001 - Elementary and Secondary School Emergency Relief Fund]	<ul style="list-style-type: none"> Evidence the school system has a system of internal controls in place to ensure supplies and equipment are managed and used appropriately; 				
	<ul style="list-style-type: none"> Copy of the school system's policy for the managing of supplies and equipment including purchasing and inventory control (i.e., how equipment, store cards, supplies, cell phones will be provided to homeless students and tracked); 				

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2. The school system follows state and local laws, policies and procedures for using, managing and disposing of items purchased with federal funds. [2 C.F.R. Part 200 § 200.313(b); ARP Section 2001 - Elementary and Secondary School Emergency Relief Fund]	<ul style="list-style-type: none"> Evidence the school system has an inventory management tracking system in place for equipment; 				
	<ul style="list-style-type: none"> Inventory Records: <ul style="list-style-type: none"> Date of Purchase, Item, Cost, Location, Current Condition (list) Indication of equipment purchased with ARP funds (laptop, cell phones etc.) assigned to homeless students by school (list) 				
	<ul style="list-style-type: none"> Photos (5-6) of equipment items marked/labeled (ARP-Homeless I or II) purchased in the year being monitored. 				