Sample Technology Training Schedules for Teachers

SAMPLE 1 - Hybrid Training Opportunities

July 2020

- Monday, 27th = Tech Workshop Day 1 (optional)
 Teachers may participate in the following Zoom presentations led by faculty members.
 - 9AM = Managing Students Online K. Douglas (Business Teacher) [insert Zoom link]
 - 1PM = Engaging Students Online S. Mack (Eng 2 Teacher) [insert Zoom link]
- Tuesday, 28th = Tech Workshop Day 2 (optional) = Tech Workshop Day 2 (optional)
 Teachers may participate in the following Zoom presentations led by faculty members.
 - 9AM = Troubleshooting Tech N. Breaux (IT Specialist) [insert Zoom link]
 - 1PM = Adjusting Pacing Calendars J. Blanchard (Asst. Principal) [insert Zoom link]

August 2020

- Wednesday, 5th = First Day for Teachers; Subject Area Meetings (AM) & Grade-Level Meetings (PM)
- Thursday, 6th = Tech Rotations (in-person; teachers will receive email with rotation assignments)
 - Rotation A [meet in Library]:

```
Our School-Wide Management System - L. Miller (Principal) & K. Scott (Business Teacher); Student Expectations Online - R. Johnson (Asst. Principal); Teacher Expectations Online - J. Blanchard (Asst. Principal)
```

• Rotation B [meet in Cafeteria]:

```
Teacher Expectations Online - J. Blanchard (Asst. Principal);
Our School-Wide Management System - L. Miller (Principal) & K. Scott (Business Teacher);
Student Expectations Online - R. Johnson (Asst. Principal)
```

Rotation C [meet in Gym]:

```
Student Expectations Online - R. Johnson (Asst. Principal);
Teacher Expectations Online - J. Blanchard (Asst. Principal);
Our School-Wide Management System - L. Miller (Principal) & K. Scott (Business Teacher)
```

- Friday, 7th = Teacher Records Day & Classroom Cleaning/Rearranging
- Monday, 10th = First Day of School for Students



Sample Technology Training Schedules for Teachers

SAMPLE 2 - Virtual Training Opportunities

August 2020

- Wednesday, 5th = First Day for Teachers: Google Meets
 - 8:00 AM: Our School-Wide Management System L. Miller (Principal) & K. Scott (Business Teacher)
 [insert Google Meet link]
 - o 10:00 AM: Teacher Expectations Online J. Blanchard (Asst. Principal) [insert Google Meet link]
 - 1:00 PM: Student Expectations Online R. Johnson (Asst. Principal) [insert Google Meet link]
- Thursday, 6th = PD Day 1 for Teachers: Google Meets
 - 8:00 AM = Managing Students Online K. Douglas (Business Teacher) [insert Google Meet link]
 - 10:00 AM = Engaging Students Online S. Mack (Eng 2 Teacher) [insert Google Meet link]
 - o 1:00 3:00 PM = Grade Level Meetings/Planning [insert Google Meet link]
- Friday, 7th = PD Day 2 for Teachers: Google Meets
 - 8:00 AM = Troubleshooting Tech N. Breaux (IT Specialist)
 - 10:00 AM = Adjusting Pacing Calendars J. Blanchard (Asst. Principal)
 - 1:00 3:00 PM = Subject Area Meetings/Planning [insert Google Meet link]
- Monday, 10th = First Day of School for Students (Virtual Classes)

Sample Technology Training Schedules for Teachers

SAMPLE 3 - In-person Training Opportunities

August 2020

- Wednesday, 5th = First Day for Teachers
 - Whole-Group Welcome [Gym] = 7:35 AM
 - Department Meetings [Department Head's Classroom] = 9:00 AM Noon
 - Classroom Cleaning/Rearranging [Teacher Classrooms] = 1:00 2:35 PM
- Thursday, 6th = PD Day 1 (in-person; teachers will receive email with rotation assignments)
 - Rotation A [meet in Library]:

```
Our School-Wide Management System - L. Miller (Principal) & K. Scott (Business Teacher);
Student Expectations Online - R. Johnson (Asst. Principal);
Teacher Expectations Online - J. Blanchard (Asst. Principal)
```

Rotation B [meet in Cafeteria]:

```
Teacher Expectations Online - J. Blanchard (Asst. Principal);
Our School-Wide Management System - L. Miller (Principal) & K. Scott (Business Teacher);
Student Expectations Online - R. Johnson (Asst. Principal)
```

Rotation C [meet in Gym]:

```
Student Expectations Online - R. Johnson (Asst. Principal);
Teacher Expectations Online - J. Blanchard (Asst. Principal);
Our School-Wide Management System - L. Miller (Principal) & K. Scott (Business Teacher)
```

- Friday, 7th = PD Day 2: 1-hour Presentations by faculty (teachers must sign up for 2 via Google Survey)
 - 8:00 AM = Managing Students Online K. Douglas (Business Teacher)
 - 9:30 AM = Engaging Students Online S. Mack (Eng 2 Teacher)
 - 11:00 AM = Troubleshooting Tech N. Breaux (IT Specialist)
 - 1:00 PM = Adjusting Pacing Calendars J. Blanchard (Asst. Principal)
- Monday, 10th = First Day of School for Students