

[Date]

Dear Parent/Guardian:

[School Name] administrators and staff continue to acknowledge that the safety and health of our students during the Coronavirus (COVID-19) pandemic is of utmost importance, along with the impact of the unexpected closure of schools in March 2020 and the transition to distance learning. Our school also wants to ensure we support our students and families during this time of increasing concerns of racial inequity and social injustice across our country. Children and teens may be experiencing stress, anxiety, or fear as a result of these challenges. **[May insert school vision or goal of school-based well-being, crisis or care team]**. It is our priority to ensure students have timely, responsive, and effective social and emotional support continuously available in the 2020-2021 school year.

This letter is to inform you how we plan to support students, parents and guardians:

- A Well-Being Leadership Team (WBLT) is being formed at our school to lead this work.
- We will administer an initial social, emotional and behavioral health screener, **[Insert the name of the screener]**, within the first 30-45 days of school [for elementary within the first 30 days; for middle and high school within the first 45-days], as well as a follow-up screener to determine appropriate supports for students.
- Students will access interventions and supports, as deemed appropriate based on the screener data.
- Community resources and behavioral health providers may be recommended to parents/guardians, if necessary.

In order to ensure every student's social and emotional health is supported, the attached [parental consent form](#) requests permission for your child to participate in the social, emotional and behavioral health screener. Additional communication will be provided after the screener is administered to discuss the results of your child's screening, to determine what, if any, additional support will be provided with your permission, and to develop a responsive individual student plan together.

We are committed to ensuring your student is supported socially, emotionally and academically, and we look forward to seeing your child and family soon. Your partnership is critical for us to achieve this goal. If you have any questions or concerns, please contact **[Insert school contact name]** at **[Insert email and phone number]**.

Sincerely,

[School Administrator, Counselor, WBLT, or Designee Name]

[Insert Title]