

2020-2021 IDEA Corrective Action Plan (CAP)					
.EA/CHARTER ORGANIZATION Delta Charter School, MST					
DATE(S) OF COMPLIANCE REVIEW	April 7, 2021	CAP BEGIN DATE: August 2021			
REGULATION REFERENCE(S) §300.320 (a)(1)(i) and §300.320 (a)(2)(i)(A)(B)					

FINDING(S):

§300.320(a)(1)(i): Definition of an Individualized Education Program - A statement of the child's present levels of academic achievement and functional performance, including how the student's disability affects involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled children).

§300.320 (a)(2)(i)(A)(B): Definition of Individualized Education Program - A statement of measurable annual goals, including academic and functional goals designed to meet the child's needs that result from the child's disability to enable the child to be involved in and make progress in the general education curriculum; and meet each of the child's other educational needs that result from the child's disability.

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE
1.1 Correct all student specific citations identified in the results summary report NOTE: This activity represents an individual CAP for providing	August 2021	Director of Special Education School Principal or Designee	LEA will email the LDOE when all citations have been corrected and submit any additional documentation to substantiate compliance. Upon email notification from the LEA, the LDOE IDEA	September 10, 2021
remedies to address all student specific IDEA citations.		Designee	reviewer will review the revised IEPs in SER.	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE
 1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics: writing measureable goals; data-driven present level academic achievement and functional performance (PLAAFP) statements; and writing objectives linked to the goals that are measurable. 	August 2021	Director of Special Education Special Education Staff School Principal or Designee	Agenda Sign-in-sheets Handouts PowerPoint Presentation	August 27, 2021 September 30, 2021 November 30, 2021 December 22, 2021 January 31, 2022 February 25, 2022 March 31, 2022 April 29, 2022 May 27, 2022
 1.3 The IEP compliance manager will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFPs using the IEP evaluation rubric; and IEP components (general student information, accommodations and program services pages). 	August 2021	Director of Special Education School Principal or Designee	Recommended summary of monthly reviews should include: Inumber of IEPs reviewed; Inumber of IEPS with goal(s) issues; and Inumber of IEPs with objective and/or goal issues.	August 27, 2021 September 30, 2021 November 30, 2021 December 22, 2021 January 31, 2022 February 25, 2022 March 31, 2022 April 29, 2022 May 27, 2022

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE
1.4 Staff will view the IEP Training Modules on the LDOE website	August	Director of	Copy of signatures from	December 2021
provided by the Human Development Center - LSUHSC group	2021	Special	SPED staff members	
with a particular focus on Module 2: Data-Driven Present Levels		Education	verifying they have reviewed	
of Performance and Module 3: Measurable Goals. Staff will sign			the IEP training on LDOE's	
a form verifying they have viewed the training.		Special	website.	
		Education		
https://louisianabelieves.com/resources/library/academics		Staff		
		School		
		Principal or		
		Designee		



2020-2021 IDEA Corrective Action Plan (CAP)					
LEA/CHARTER ORGANIZATION	GEO Prep Mid City of Greater Baton Rouge				
DATE OF COMPLIANCE REVIEW	May 1, 2021	CAP BEGIN DATE: October 27, 2021			
REGULATION REFERENCE(S)	See below				

The May 1, 2021, compliance review monitoring indicated **findings of non-compliance** in the following:

- 1. The parents were invited to the Individualized Education Program (IEP) meeting. §300.322(a)
- 2. If neither parent was able to attend the IEP team meeting, there is documentation of attempts to ensure parental participation. §300.501(b)
- 3. The appropriate team members were present at the IEP team meeting (signature provided at IEP team meeting). §300.321(a)- (b)
- 4. If the appropriate team members were not present at the IEP meeting (signature provided at IEP meeting), an excusal form is available for the team member(s). §300.321(a)(7) (e)(1-2)(i-ii)
- 5. The IEP for a school-age student includes a statement of present levels of academic achievement and functional performance, including how the student's disability affects involvement and progress in the general education curriculum. §300.320(a)(1)(i)(2)(i).
- 6. The IEP includes measurable, standards-based annual goals, including academic and functional goals. Benchmarks or short- term objectives should be included for students who take alternate assessments aligned to alternate achievement standards. §300.320(a)(2) and 300.160(5a)(b2ii)(c-9).

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 Correct all student specific citations identified in the Summary of Findings report. NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations. 	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED Coordinator	IEP's Prior Notice Letters Evaluations	November 4, 2021	
 2. Professional Development will be implemented every nine weeks or as needed to ensure special education acknowledgment of the policies regarding: prior notice for evaluations and IEP meetings/excusal notices; IEP development documentation; writing PLAAFP statements; writing SMART goals; progress reports and/or logs; and compensatory services. 	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED Coordinator T. Porter - Compliance Facilitator	Agendas Sign-in Sheets Slides/materials Spreadsheet summary of activities	November 4, 2021 December 17, 2021 March 20, 2022 May 18, 2022	

	ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
3.	Review of each IEP before submission to SER will be implemented to ensure all documents are attached. Continued support will be given to teachers to ensure IEPs contain sufficient documentation.	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED T. Porter - Compliance Facilitator	Spreadsheet summary of activity	November 4, 2021 December 20, 2021 January 20, 2022 February 20, 2022 March 20, 2022 April 20, 2022 May 20, 2022	
4.	Documentation of technical assistance will be provided on spreadsheet during monthly CAP submissions.	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED Coordinator T. Porter - Compliance Facilitator	Spreadsheet summary of activity	November 4, 2021 December 20, 2021 January 20, 2022 February 20, 2022 March 20, 2022 April 20, 2022 May 20, 2022	
5.	Randomly monitored progress reports will be checked to ensure the progress reports are completed in SER and filed in the IEP folders.	October 27, 2021	C. Thierry - SPED Director T. Mitchell - SPED Coordinator T. Porter - Compliance Facilitator	Spreadsheet summary of activity	November 20, 2021 February 20, 2022 April 20, 2022	



2020-2021 IDEA Corrective Action Plan (CAP)					
LEA/CHARTER ORGANIZATION	JCFA - East				
DATE(S) OF COMPLIANCE REVIEW	February 8, 2021	CAP DUE DATE:			
REGULATION REFERENCE(S) §300.17, §300.300 (c)(1), §300.320 (a)(1)(i) and §300.320 (a)(2)(i)(A)(B)					

FINDING(S):

§300.17: Free appropriate public education - Free appropriate public education or FAPE means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the SEA, including the requirements of this part; include an appropriate preschool, elementary school, or secondary school education in the State involved; and are provided in conformity with an individualized education program (IEP) that meets the requirements of §300.320 through §300.324.

§300.300(c)(1): Parental Consent for Reevaluations - Must obtain informed parental consent, in accordance with §300.300(a)(1), prior to conducting any reevaluation of a child with a disability.

§300.320(a)(1)(i): Definition of an Individualized Education Program - IEP must include a statement of the child's present levels of academic achievement and functional performance, including how the student's disability affects involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled children).

§300.320 (a)(2)(i)(A)(B): Definition of Individualized Education Program - A statement of measurable annual goals, including academic and functional goals designed to meet the child's needs that result from the child's disability to enable the child to be involved in and make progress in the general education curriculum; and meet each of the child's other educational needs that result from the child's disability.

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
 1.1 Correct all student specific citations identified in the results summary report NOTE: This activity represents an individual CAP for providing remedies to address all student specific IDEA citations. Case managers will be directed to change student specific citations when the proposed manner for writing goals is approved. As identified in the Student Support Workshop power point, the suggestion has been made to write goals for the courses in which the disability manifests itself, as opposed to writing a general goal or a goal for every course. 		Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	LEA will email the LDOE when all citations have been corrected and submit any additional documentation to substantiate compliance. Upon email notification from the LEA, the LDOE IDEA reviewer will review the revised IEPs in SER.	September 10, 2021	
 1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics: writing measureable goals; data-driven present level academic achievement and functional performance (PLAAFP) statements; writing objectives linked to the goals that are measurable; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to all IEP meetings, included as an IEP participant and signatures are on the IEP; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. 	August 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Agenda Sign-in-sheets Handouts PowerPoint Presentation	August 2021 October 2021 December 2021 February 2022 April 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
An example powerpoint has been submitted for review. Content of presentation may vary depending on needs and requests from special education staff and/or administrators. The need for reviews will be conducted on a monthly basis and training may be given on a quarterly basis. When presentations are given, statewide monitoring will be provided with all applicable documents including sign-in sheets and presentation (examples attached). Agendas and handouts will also be provided, but the agendas and handouts will vary depending on the content of the presentations. Handouts will be designed to be engaging and informative and serve as a personal resource for special education staff after the training has concluded					

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 1.3 The IEP compliance manager will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFPs using the IEP evaluation rubric; and IEP components (general student information, accommodations and program services pages). Dates provided for JCFA-East will allow for monthly consistency checks on the second Thursday of every month. An example of the internal monitoring form is attached for review. The information documented during monthly consistency checks will inform the information to be sent to the state and may also serve as a resource for determining what additional trainings that special education staff may require. 			 Recommended summary of monthly reviews should include: number of IEPs reviewed; number of IEPS with goal(s) issues; and number of IEPs with objective and/or goal issues. 	Provide LDOE recommended monthly dates for the 2021-2022 SY September October November December January February March April May	
1.4 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center - LSUHSC group with a particular focus on Module 2: Data-Driven Present Levels of Performance and Module 3: Measurable Goals. Staff will sign a form verifying they have viewed the training. https://louisianabelieves.com/resources/library/academics Special education staff will be required to review information provided by the LDOE, either during group training or individually. A form has been created so that staff may sign verifying that they have viewed the training and an example is attached.	September 10, 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Copy of signatures from SPED staff members verifying they have reviewed the IEP training on LDOE's website.	December 2021	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
1.5 Provide on-going training in the following areas: IEP writing (e.g., measureable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services and progress monitoring of student data. An example power point has been submitted for review. Content of presentation may vary depending on needs and requests from special education staff and/or administrators. The need for reviews will be conducted on a monthly basis and training may be given on a quarterly basis. When presentations are given, statewide monitoring will be provided with all applicable documents including sign-in sheets and presentation (examples attached). Agendas and handouts will also be provided, but the agendas and handouts will vary depending on the content of the presentations. Handouts will be designed to be engaging and informative and serve as a personal resource for special education staff after the training has concluded.		Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Agenda Sign-In sheets Handouts PowerPoint Presentation	Provide documentation training throughout the 2021-2022 school year	



2020-2021 IDEA Corrective Action Plan (CAP)

LEA/CHARTER ORGANIZATION	JCFA – Lafayette					
DATE(S) OF COMPLIANCE REVIEW	February 8, 2021	ebruary 8, 2021 CAP DUE DATE:				
REGULATION REFERENCE(S)	§300.17, §300.300 (c)(1), §300.320 (a)(1)(i) and §300.320 (a)(2)(i)(A)(B)					

FINDING(S):

§300.17: Free appropriate public education - Free appropriate public education or FAPE means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the SEA, including the requirements of this part; include an appropriate preschool, elementary school, or secondary school education in the State involved; and are provided in conformity with an individualized education program (IEP) that meets the requirements of §300.320 through §300.324.

§300.300(c)(1): Parental Consent for Reevaluations - Must obtain informed parental consent, in accordance with §300.300(a)(1), prior to conducting any reevaluation of a child with a disability.

§300.320(a)(1)(i): Definition of an Individualized Education Program - IEP must include a statement of the child's present levels of academic achievement and functional performance, including how the student's disability affects involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled children).

§300.320 (a)(2)(i)(A)(B): Definition of Individualized Education Program - A statement of measurable annual goals, including academic and functional goals designed to meet the child's needs that result from the child's disability to enable the child to be involved in and make progress in the general education curriculum; and meet each of the child's other educational needs that result from the child's disability.

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
 1.1 Correct all student specific citations identified in the results summary report NOTE: This activity represents an individual corrective action plan for providing remedies to address all student specific IDEA citations. 	August 2021	Case Manager Chief Academic Officer Director of Special Education Special Education	Email notifying the LDOE all student specific citations have been corrected and any other documentation to substantiate compliance. LDOE will check those IEPs in SER to ensure they are compliant.	September 10, 2021	
Case managers will be directed to change student specific citations when the proposed manner for writing goals is approved. As identified in the Student Support Workshop power point, the suggestion has been made to write goals for the courses in which the disability manifests itself, as opposed to writing a general goal or a goal for every course.		Staff School Principal or Designee			
 1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics: writing measurable goals; data-driven present level academic achievement and functional performance (PLAAFP) statements; writing objectives linked to the goals that are measurable; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to all IEP meetings, included as an IEP participant, and signatures are on the IEP; and how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form. 	August 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Agenda Sign-in- sheets Handouts PowerPoi nt Presentat ion	August 2021 October 2021 December 2021 February 2022 April 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATION DUE DATE	DOCUMENT STATUS
An example power point has been submitted for review. Content of presentation may vary depending on needs and requests from special education staff and/or administrators. The need for reviews will be conducted on a monthly basis and training may be given on a quarterly basis. When presentations are given, statewide monitoring will be provided with all applicable documents including sign-in sheets and presentation (examples attached). Agendas and handouts will also be provided, but the agendas and handouts will vary depending on the content of the presentations. Handouts will be designed to be engaging and informative and serve as a personal resource for special education staff after the training has concluded.					

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DOCUMENTATI ON DUE DATE	DOCUMENT STATUS
 1.3 The IEP compliance manager will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP using the IEP evaluation rubric; and IEP components (general student information, accommodations and program services pages). Dates provided for JCFA-Lafayette will allow for monthly consistency checks on the third Thursday of every month. An example of the internal monitoring form is attached for review. The information documented during monthly consistency checks will inform the information to be sent to the state and may also serve as a resource for determining what additional trainings that special education staff may require. 			 Recommended summary of monthly reviews should include: number of IEPs reviewed; number of IEPs with goal(s) issues; and number of IEPs with objective and/or goal issues. 	Provide LDOE recommended monthly dates for the 2021-2022 SY September October November December January February March April May	
1.4 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center - LSUHSC group with a particular focus on Module 2: Data-Driven Present Levels of Performance and Module 3: Measurable Goals. Staff will sign a form verifying they have viewed the training. https://louisianabelieves.com/resources/library/academics NOTE: Special education staff will be required to review information provided by the LDOE, either during group training or individually. A form has been created so that staff may sign verifying that they have viewed the training and an example is attached.	September 10, 2021	Case Manager Chief Academic Officer Director of Special Education Special Education Staff School Principal or Designee	Copy of signatures from SPED staff members verifying they have reviewed the IEP training on LDOE's website.	December 2021	



2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)					
LEA/CHARTER/ORGANIZATION	Einstein Charter at Village de L'Est				
DATE OF COMPLIANCE REVIEW	May 10 – 11, 2021				
AREA OF FINDING(S)	Enrollment				

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED	DATE DOCUMENTATION DUE	LDOE PERSONNEL
		(NAME AND TITLE)	TO STATEWIDE MONITORING		ONLY
 1.1 Correct all student-specific citations identified in the Summary of Findings report. NOTE: This activity represents an individual corrective action plan for providing remedies for all student-specific IDEA citations. 	November 2021	Special Education Coordinator School Leader	Email notifying LDOE staff the IEP instructional plans for the non- compliant students have been amended in SER. The LDOE staff will review the IEPs to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO	DATE DOCUMENTATION DUE	LDOE PERSONNEL
	DEGING	(NAME AND TITLE)	STATEWIDE MONITORING	501	ONLY
1.2 Provide training to special education staff (SPED	November 2021	Special	Agenda	Submission of training	
teachers and related service providers) on writing	NOVEITIBET 2021	Education	Sign-In sheets	materials to LDOE staff	
compliant IEPs to include the following topics:			Handouts	for review and	
 utilizing student data to create effective IEP 		Coordinator	PowerPoint	feedback: (submit	
- I		School	Presentation	training materials a	
instructional and functional results. Special		Leader	Presentation	_	
emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation;		Leader		month prior to training)	
 writing subject-specific goals that are measurable, 				Date of submission of	
aligned with the student standards and specifically				<u>materials:</u>	
address the impairment(s) that are listed on the				January 2022	
evaluation or re-evaluation;				August 2022	
 writing data-driven present level of academic 					
achievement functional performance (PLAAFP)				Documentation of	
statements;				<u>training:</u>	
 writing measureable objectives linked to the goal; 				February 2022	
 documenting student progress using progress reports; 				September 2022	
 ensuring required participants of the IEP team are invited to the IEP meeting, included as an IEP participant on the IEP and sign the IEP; 					
 writing transition goals and checking goals targeted for transition; and 					
 how and when to document waiver of attendance 					
of a participant for an IEP meeting using the excusal					
form.					
Train staff on forms created by LDOE. Training should					
consist of using the following correctly: IEP evaluation					
rubric, IEP goal(s), PLAAFP templates and IEP					
checklist. Also, the training will focus on ensuring that					
special education services are appropriately documented.					
For example, ensuring students receive services under the					
appropriate location (regular class, community or special					

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.2 (continued) class), the number of minutes per day and the number of sessions per week.					
NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.					
1.3 LEA will provide on-going job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE).	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: December 2021 March 2022 September 2022	
				<u>Documentation of</u> <u>training:</u> January 2022 April 2022 October 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. 1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP statements using the IEP evaluation rubric; IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and reviewing student's IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. NOTE: LDOE staff will randomly select students bimonthly (December 20th, February 3rd, April 1st and June 1st, August 31st, October 1st) in SER to determine if the IEP's annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews must include: • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
week timeframe.			 results of those actions. 		

ACTIVITIES & ACTIO	N STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
special education teach will attend the speci hosted by Orleans Pa Children's Services D director will contact Exceptional Children's	rcial education lead teacher or a ner selected by the SPED director al education summer training arish School Board Exceptional epartment in July. The SPED to the executive director of Services to acquire details of the egistration information for the	November 2021	Special Education Coordinator School Leader	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	



2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)				
LEA/CHARTER ORGANIZATION	Frederick Douglass High School			
DATE OF COMPLIANCE REVIEW	May 5-6, 2021			
AREA OF FINDING(S)	Related Services			

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO	DATE DOCUMENTATION	LDOE PERSONNEL
		(NAME AND	STATEWIDE	DUE	ONLY
		TITLE)	MONITORING		
1.1 Correct all student-specific citations identified in the	November 2021	Special	Email notifying LDOE	January 31, 2022	
summary of findings report.		Education	staff the IEP		
		Coordinator	instructional plans for		
NOTE: This activity represents an individual corrective action			those identified		
plan for providing remedies for all student specific		School	students have been		
IDEA citations.		Leader	amended in SER. LDOE		
			staff will review the		
			IEPs to ensure they are		
			compliant.		

DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
November 2021	Special Education	Agenda	Submission of	
	Coordinator	Sign-In sheets	training materials	
	School Leader			
		Presentation	•	
			_	
			· ·	
			training:	
			Date of Submission	
			or materials.	
			January 2022	
			•	
			J	
			Documentation of	
			training:	
			•	
			September 2022	
	BEGINS	BEGINS RESPONSIBLE (NAME AND TITLE)	RESPONSIBLE (NAME AND TITLE) November 2021 Special Education Coordinator Coordinator Coordinator RESPONSIBLE TO BE SUBMITTED TO STATEWIDE MONITORING Agenda Sign-In sheets Handouts	November 2021 Special Education Coordinator School Leader Presentation Presentation Coardinator Presentation Coardinator Presentation Date of Submission of training: Date of Submission of training: Date of Submission of training: Date of Submission of materials: January 2022 August 2022 Documentation of

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.2 (continued) day and the number of sessions per week that the special education student will receive.					
NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.					
 1.3 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE). NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback (submit training materials a month prior to training) Date of Submission of materials: December 2021 March 2022 September 2022 Documentation of training: January 2022	
				April 2022 October 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP statements using the IEP evaluation rubric; IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and reviewing student's IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 20th, April 1st and June 1st August 31st, and October 1st) in SER to determine if the IEP's annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe. 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews must include: • number of IEPs reviewed; • number of IEPs with goal(s); issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.5 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.	November 2021	Special Education Coordinator School Leader	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	



20	2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)					
LEA/CHARTER ORGANIZATION	John F. Kennedy Hig	gh School				
DATE OF COMPLIANCE REVIEW	May 12-13, 2021					
AREA OF FINDING(S)	Related Services					
ACTIVITIES & ACTION STEPS FO	OR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.1 Correct all student-specific cithe summary of findings report NOTE: This activity represer corrective action plan fremedies for all studicitations.	ort. nts an individual or providing	November 2021	Special Education Coordinator School leader	Email notifying LDOE staff of the amended IEP instructional plans for those identified students in SER. LDOE staff will review the IEPs to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics: utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; writing data-driven Present Level of Academic Achievement Functional Performance (PLAAFP) statements; writing measureable objectives linked to the goal; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to the IEP meeting, included as IEP participant on the IEP and sign the IEP; writing transition goals and selecting IEP goals targeted for transition; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. 	November 2021	Special Education Coordinator School Leader	Agenda Sign-in sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: January 2022 August 2022 Documentation of training: February 2022 September 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.2 (continued) Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates, and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community, or special class), the number of minutes per day and the number of sessions per week. NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs. 1.3 LEA will provide ongoing job-embedded	November 2021	Special Education	Agenda	Submission of training	
mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement, and program decisions to ensure students are provided services in the LRE).	Trovelliger 2021	Coordinator School Leader	Sign-In sheets Handouts PowerPoint Presentation	materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: December 2021 March 2022 September 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.3 (continued) NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. 1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP statements using the IEP evaluation rubric; IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and reviewing student's IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. NOTE: LDOE staff will randomly select students bimonthly (December 20th, February 3rd, April 1st and Potential program is and support to the participating in IEP meetings.	November 2021	Special Education Coordinator School Leader		Documentation of training: January 2022 April 2022 October 2022 December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	ONLY
June 1 st , August 31 st , and October 1st) in SER to determine if the IEP's annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a			the component area and issue); • number of IEPs with prior notice and/or excusal notice issues;		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.4 (continued) required response to those actions within a week timeframe.			 actions taken to ensure staff makes corrections; and results of those actions. 		
1.5 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.	November 2021	Special Education Coordinator School Leader	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	



2020-2021 IDEA SPLC CORRECTIVE ACTION PLAN (CAP)				
LEA/CHARTER ORGANIZATION	Lord Beaconsfield Landry-Oliver Perry Walker High			
DATE OF COMPLIANCE REVIEW	April 14, 2021			
AREA OF FINDING(S)	Related Services			

ACTIVITIES & ACTION STEPS FOR COMPLIANCE		DATE ACTIVITY	PERSON(S)	DOCUMENTATION TO BE	DOCUMENT DUE	DOCUMENT
		BEGINS	RESPONSIBLE	SUBMITTED TO LDOE	DATE	STATUS
1. Co	rrect all student specific citations identified in	November 2021	Special Education	Email notifying LDOE the	January 31, 2022	
th€	e Results Summary report.		Coordinator	IEP instructional plans for		
				those students have been		
NOTE:	This activity represents an individual		Special Education	amended in SER. LDOE		
	corrective action plan for providing remedies		Teacher	will check those IEPs in		
	for all student specific IDEA citations.			SER to ensure they are		
				compliant.		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
1.2 Provide training to special education staff (e.g.,	November 2021	Special Education	Agenda	Documentation of	
special education teachers and related service		Coordinator	Sign-In sheets	training:	
providers) on writing compliant IEPs to include the			Handouts		
following topics:		Special Education	PowerPoint Presentation	February 28, 2022	
 writing measurable goals; 		Staff			
 data-driven present levels of academic 					
achievement and functional performance					
(PLAAFP) statements;					
 writing objectives linked to the goal that are 					
measurable;					
 documenting student progress using progress 					
reports;					
 ensuring required participants of IEP team 					
are invited to IEP meeting, included as IEP					
participant on IEP, and sign IEP;					
 how and when to document waiver of 					
attendance of a participant for an IEP meeting					
using a participant excusal form; and					
 train staff on forms created by LDOE. Included 					
in this training will be how to correctly use the:					
 IEP evaluation rubric, IEP goal and PLAAFP 					
templates and IEP checklist; and					
o special education staff will be required to					
use the rubric and IEP checklist when					
reviewing and writing IEPs.					
1.3 LEA will provide ongoing training in the following	November 2021	Special Education	Agenda	Documentation of	
areas: IEP writing (e.g., measurable goals and PLAAFP		Coordinator	Sign-In sheets	training:	
statements), provision and documentation of			Handouts	January 31, 2022	
accommodations, documenting special education		School Leader	PowerPoint Presentation	March 31, 2022	
services and progress monitoring of student data				August 31, 2022	
				October 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
 1.4 The special education coordinator or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP using the IEP evaluation rubric; and IEP components (GSI, Accommodations, Program Services, Services/Placement) using IEP checklist 	November 2021	Special Education Coordinator Lead Teacher	Summary of monthly reviews MUST include: • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • actions taken to ensure staff make corrections; and • results of those actions.	December 31, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
1.5 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center — LSUHSC group with a particular focus on Module 2 (Data Driven Present Levels of Performance) and Module 3 (Measurable Goals). Staff will sign a form verifying they have viewed the training. http://www.louisianabelieves.com/resources/library/academics	November 2021	Special Education Coordinator	Signed copy of form from each SPED staff member verifying they have viewed the IEP training on the LDOE website.	February 28, 2022	



LEA/CHARTER ORGANIZATION Lake Forest Elementary

DATE OF COMPLIANCE REVIEW May 10-11, 2021

AREA OF FINDING(S) Related Services

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.1 Correct all student-specific citations identified in the summary of findings report. NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations. 	November 2021	Special Education Coordinator School Leader	Email notifying LDOE staff the IEP instructional plans for those identified students have been amended in SER. LDOE staff will review the IEPs to ensure they are compliant.	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics: utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or reevaluation; writing data-driven present level of academic achievement functional performance (PLAAFP) statements; writing measureable objectives linked to the goal; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to the IEP meeting, included as IEP participant on the IEP and sign the IEP; writing transition goals and selecting IEP goals targeted for transition; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community or special). 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: January 2022 August 2022 Documentation of training: February 2022 September 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs. 1.3 Provide training to related service providers on how to properly document provision of services to students. The training will include completing services logs, documenting student progress on logs and documenting delivery of services. The training will also focus on ensuring that special education services are documented under the appropriate location (regular, community and special class) and reflect the actual number of minutes per day and the number of sessions per week that the special education student will receive. 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training)	
NOTE: The content of the training must be submitted to the LDOE staff for review and feedback prior to delivery of the training by the LEA. The school will use the components of service logs provided by LDOE to document provision of related services and the services log checklist provided by LDOE to document log reviews.				Date of submission of materials: January 2022 August 2022 Documentation of training: February 2022 September 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.4 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules, evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE). NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.	November 2021	SPED Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: December 2021 March 2022 September 2022 Documentation of training: January 2022 April 2022 October 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.5 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP statements using the IEP evaluation rubric; IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and reviewing student's IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. NOTE: LDOE staff will randomly select students bimonthly (December 20th, February 3rd, April 1st and June 1st, August 31, and October 1st) in SER to determine if the IEP's annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe. 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews must include: number of IEPs reviewed; number of IEPs with goal(s); issues; number of IEPs with objectives issues; number of IEPs with PLAAFP issues; number of IEPs with IEP component issue (specify the component area and issue); number of IEPs with prior notice and/or excusal notice issues; actions taken to ensure staff makes corrections; and results of those actions.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
1.6 The SPED director or lead teacher will perform monthly consistency checks to ensure related service provider logs are completed with fidelity. Related	November 2021	Special Education Coordinator School Leader	Monthly submission of the checklist used for each related	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
service provider logs will be internally monitored for provision of services per the time/frequency specified on the students IEP. School will use checklist provided by LDOE to document reviews. NOTE: LDOE staff will randomly review service provider logs on a bi-monthly (December 20 th , February 3 rd , April 1 st and June 1 st , August 31 st , and October 1st). LDOE staff will request copies of the service provider logs. School will submit copies of requested service provider logs. LDOE staff will use checklist to review provider logs. An action plan will be sent by LDOE staff if any issues are found during the review with a required response to those actions within a week timeframe.			services provider reviewed	April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
1.7 Provide compensatory time for students who's IEP folder did not include documentation verifying related services was provided. These students did not have evidence of service provider logs and/or had incomplete service provider logs in their folder.	November 2021	Special Education Coordinator School Leader	Copy of compensatory letter signed by parent documenting notification of services and whether or not the parent accepts or refuses the service. Copy of amended IEP documenting compensatory services are being offered with time/frequency of services.	January 14, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.8 The SPED director, special education lead teacher or a special education teacher selected by the SPED	November 2021	Special Education Coordinator	Copies of service provider logs indicating the service provided, date, time, student attendance in session and number of minutes student provided compensatory education during the session (the service provider must document on the log the compensatory time given to student). Documentation of attendance for the	August 31, 2022	
director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.		School Leader	training sessions (copy of sign-in sheets from sessions attended).		



2020-2021 IDEA SPLC CORRECTIVE ACTION PLAN (CAP)

LEA/CHARTER ORGANIZATION Langston Hughes Academy

DATE OF COMPLIANCE REVIEW April 15, 2021

AREA OF FINDING(S) Related Services

	I		T		l
ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY	PERSON(S)	DOCUMENTATION TO BE	DOCUMENT DUE	DOCUMENT
	BEGINS	RESPONSIBLE	SUBMITTED TO LDOE	DATE	STATUS
1.1 Correct all student specific citations identified in	November 2021	Special Education	Email notifying LDOE the	January 31, 2022	
the Results Summary report.		Coordinator	IEP instructional plans		
			for those students have		
NOTE : This activity represents an individual		Special Education	been amended in SER.		
corrective action plan for providing remedies		Teacher	LDOE will check those		
for all student specific IDEA citations.			IEPs in SER to ensure		
'			they are compliant.		
			, , , , , , , , , , , , , , , , , , , ,		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
1.2 Provide training to special education staff (e.g.,	November 2021	Special Education	Agenda	Documentation of	
special education teachers and related service		Coordinator	Sign-In sheets	training:	
providers) on writing compliant IEPs to include the		Consist Education	Handouts	Fabruary 20, 2022	
following topics:		Special Education Staff	PowerPoint Presentation	February 28, 2022	
writing measurable goals;data-driven present level of academic		Stall	Presentation		
achievement and functional performance (PLAAFP);					
 writing objectives linked to the goal that are measurable; 					
 documenting student progress using progress reports; 					
 ensuring required participants of IEP team are invited to IEP meeting, included as IEP participant on IEP and sign IEP; 					
 how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form; and 					
 train staff on forms created by LDOE. Included 					
in this training will be how to correctly use the:					
o IEP evaluation rubric, IEP goal; and					
 PLAAFP templates and IEP checklist. 					
Cooriel advection staff will be required to use the					
Special education staff will be required to use the rubric and IEP checklist when reviewing and writing					
IEPs.					
1.3 LEA will provide on-going training in the following	November 2021	Special Education	Agenda	Documentation of	
areas: IEP writing (e.g., measurable goals and		Coordinator	Sign-In sheets	training:	
PLAAFP statements), provision and			Handouts	January 31, 2022	
documentation of accommodations, documenting		School Leader	PowerPoint	March 31, 2022	
special education services, progress monitoring of			Presentation	August 31, 2022	
student data.				October 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
 1.4 The special education coordinator or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP using the IEP evaluation rubric; and IEP components (GSI, Accommodations, Program Services, Services/Placement) using IEP checklist 	November 2021	Special Education Coordinator Lead Teacher	Summary of monthly reviews MUST include: • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; and • number of IEPs with IEP component issue (specify the component area and issue); • actions taken to ensure staff make corrections; and • results of those actions.	December 31, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
1.5 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center — LSUHSC group with a particular focus on Module 2 (Data Driven Present Levels of Performance) and Module 3 (Measurable Goals). Staff will sign a form verifying they have viewed the training. http://www.louisianabelieves.com/resources/library/academics	November 2021	Special Education Coordinator School Leader	Signed copy of form from each SPED staff member verifying they have viewed the IEP training on the LDOE website.	February 28, 2022	



2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)					
LEA/CHARTER ORGANIZATION	Martin Luther King Charter School				
DATE OF COMPLIANCE REVIEW	May 12-13, 2021				
AREA OF FINDING(S)	Enrollment				

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.1 Correct all student-specific citations identified in the	November	Special Education	Email notifying LDOE	January 31, 2022	
Summary of Findings report.	2021	Coordinator	staff the IEP instructional		
			plans for the non-		
NOTE : This activity represents an individual corrective		School Leader	compliant students have		
action plan for providing remedies for all			been amended in SER.		
student-specific IDEA citations.			The LDOE staff will		
			review the IEPs to ensure		
			they are compliant.		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics: utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; writing data-driven present level of academic achievement functional performance (PLAAFP) statements; writing measureable objectives linked to the goal; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to the IEP meeting, included as an IEP participant on the IEP and sign the IEP; writing transition goals and checking goals targeted for transition; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, community or special class), the number of minutes per day and the number of sessions per week. 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: January 2022 August 2022 Documentation of training: February 2022 September 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.2 (continued) NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs. 1.3 Provide training to related service providers on how to properly document provision of services to students. The training will include completing services logs, documenting student progress on logs and documenting delivery of services. The training will also focus on ensuring that special education services are documented under the appropriate location (regular, community and special class) and reflect the actual number of minutes per day and the number of sessions per week that the student will receive. The school will use the components of service logs provided by LDOE to document provision of related services and the services log checklist provided by LDOE to document log reviews. NOTE: The content of the training must be submitted to the LDOE staff for review and feedback prior to delivery 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: December 2021 March 2022 September 2022 Documentation of training: January 2022 April 2022 October 2022	
LDOE staff for review and feedback prior to delivery of the training by the LEA.				October 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.4 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement, and program decisions to ensure students are provided services in the LRE). NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: December 2021 March 2022 September 2022 Documentation of	
of the training by the LEA.				training: January 2022 April 2022 October 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.5 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP statements using the IEP evaluation rubric; IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and reviewing student's IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st, June 1st, August 31st, and October 1st) in SER to determine if the IEP's annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe. 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews must include: • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.6 The SPED director or lead teacher will perform monthly consistency checks to ensure related service provider logs are completed with fidelity. Related service provider logs will be internally monitored for provision of services per the time/frequency specified on the students IEP. School will use checklist provided by LDOE to document reviews. NOTE: LDOE staff will randomly review service provider logs on a bi-monthly basis (December 20th, February 3rd, April 1st and June 1st, August). LDOE staff will request copies of the service provider logs. School will submit copies of requested service provider logs to LDOE. LDOE staff will use checklist to review provider logs. An action plan will be sent by LDOE staff if any issues are found during the review with a required response to those actions within a week timeframe. 	November 2021	Special Education Coordinator School Leader	Monthly submission of the checklist used for each related services provider reviewed.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September30, 2022 October 28, 2022 November 30, 2022	
1.7 Provide compensatory time to students whose IEP folder did not include documentation verifying related services was provided. These students did not have evidence of service provider logs and/or had incomplete service provider logs in their folder.	November 2021	Special Education Coordinator School Leader	Copy of compensatory letter signed by parent documenting notification of services and whether or not the parent accepts or refuses the service. Copy of amended IEP documenting compensatory services are being offered with	January 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.7 (continued)			time/frequency of services. Copies of service provider logs which indicates: the service provided, date, time, student attendance and number of minutes provided to the student (the service provider must document on the log the compensatory time given to student).	January 31, 2022	
1.8 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.	November 2021	Special Education Coordinator School Leader	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	



2020-2021 IDEA SPLC CORRECTIVE ACTION PLAN (CAP)					
LEA/CHARTER ORGANIZATION	NET 2 Charter School				
DATE OF COMPLIANCE REVIEW	April 15, 2021				
AREA OF FINDING(S)	Related Services				

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY	PERSON(S)	DOCUMENTATION TO BE	DOCUMENT DUE	DOCUMENT
	BEGINS	RESPONSIBLE	SUBMITTED TO LDOE	DATE	STATUS
1.1 Correct all student specific citations identified in	November 2021	Special Education	Email notifying LDOE the	January 31, 2022	
the Results Summary report.		Coordinator	IEP instructional plans for	•	
, ,			those students have		
NOTE : This activity represents an individual		School Leader	been amended in SER.		
corrective action plan for providing remedies			LDOE will check those		
for all student specific IDEA citations.			IEPs in SER to ensure		
Tot an stadent specific 1527 citations.			they are compliant.		
			they are compliant.		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
 1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics: writing measurable goals; Data-driven present level of academic achievement and functional performance (PLAAFP) statements; writing objectives linked to the goal that are measurable; documenting student progress using progress reports; ensuring required participants of IEP team are invited to IEP meeting, included as IEP participant on IEP and sign IEP; how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form; and train staff on forms created by LDOE. Included in this training will be how to correctly use the: IEP evaluation rubric and IEP goal; and PLAAFP templates and IEP Checklist. 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: February 28, 2022	STATUS
Special education staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs.					
1.3 LEA will provide on-going training in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data.	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: January 31, 2022 March 31, 2022 August 31, 2022 October 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
 1.4 The special education coordinator or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP using the IEP evaluation rubric; and IEP components (GSI, Accommodations, Program Services, Services/Placement) using IEP checklist. 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews MUST include: • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; and • number of IEPs with IEP component issue (specify the component area and issue); • actions taken to ensure staff make corrections; and • results of those actions.	December 31, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	SIAIOS
2.5 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center — LSUHSC group with a particular focus on Module 2 (Data Driven Present Levels of Performance) and Module 3 (Measurable Goals). Staff will sign a form verifying they have viewed the training. http://www.louisianabelieves.com/resources/library/academics	November 2021	Special Education Coordinator School Leader	Signed copy of form from each SPED staff member verifying they have viewed the IEP training on the LDOE website.	February 28, 2022	



2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)								
LEA/CHARTER ORGANIZATION	New Orleans Charter Scienc	lew Orleans Charter Science and Math School						
DATE OF COMPLIANCE REVIEW	May 10-11, 2021	May 10-11, 2021						
AREA OF FINDING(S)	Related Services							
ACTIVITIES & ACTION STE	PS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED	DATE DOCUMENTATION	LDOE PERSONNEL		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.1 Correct all student-specific citations identified in the summary of findings report.	November 2021	Special Education Coordinator	Email notifying LDOE staff the IEP instructional plans	January 31, 2022	
NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.		School Leader	for those identified students have been amended in SER. LDOE staff will review the IEPs to ensure they are compliant.		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.2 Provide training to special education staff (SPED teachers and related service providers) on writing compliant IEPs to include the following topics: utilizing student data to create effective IEP instructional and functional results. Special emphasis will be placed on ensuring that specific supports and strategies are addressed in the documentation; writing subject-specific goals that are measurable, aligned with the student standards and specifically address the impairment(s) that are listed on the evaluation or re-evaluation; writing data-driven present level of academic achievement functional performance (PLAAFP) statements; writing measureable objectives linked to the goal; documenting student progress using progress reports; ensuring required participants of the IEP team are invited to the IEP meeting, included as IEP participant on the IEP and sign the IEP; writing transition goals and selecting IEP goals targeted for transition; and how and when to document waiver of attendance of a participant for an IEP meeting using the excusal form. Train staff on forms created by LDOE. Training should consist of using the following correctly: IEP evaluation rubric, IEP goal(s), PLAAFP templates and IEP checklist. Also, the training will focus on ensuring that special education services are appropriately documented. For example, ensuring students receive services under the appropriate location (regular class, 	November 2021	Special Education Coordinator Special Education Staff		Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: January 2022 August 2022 Documentation of training: February 2022 September 2022	ONLY
community or special class) the number of sessions per week that the special education student will receive.					

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.2. (continued) NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA.					
 1.3 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data-driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE). NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: December 2021 March 2022 September 2022 Documentation of training: January 2022 April 2022 October 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP statements using the IEP evaluation rubric; IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and reviewing student's IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. NOTE: LDOE staff will randomly select students bi-monthly (December 20th, February 3rd, April 1st, June 1st, August 31, and October 1st) in SER to determine if the IEP's annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe. 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews must include: number of IEPs reviewed; number of IEPs with goal(s); issues; number of IEPs with objectives issues; number of IEPs with PLAAFP issues; number of IEPs with IEP component issue (specify the component area and issue); number of IEPs with prior notice and/or excusal notice issues; actions taken to ensure staff makes corrections; and results of those actions.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September30, 2022 October 28, 2022 November 30, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED	DATE DOCUMENTATION	LDOE PERSONNEL
		(NAME AND TITLE)	TO STATEWIDE MONITORING	DUE	ONLY
1.5 The SPED director, special education lead teacher or a	November 2021	Special	Documentation of	August 31, 2022	
special education teacher selected by the SPED director		Education	attendance for		
will attend the special education summer training hosted		Coordinator	the training		
by Orleans Parish School Board Exceptional Children's			sessions (copy of		
Services Department in July. The SPED director will contact		Special	sign-in sheets		
the executive director of Exceptional Children's Services to		Education	from sessions		
acquire details of the training and obtain registration		Staff	attended).		
information for the training.					



2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)								
LEA/CHARTER ORGANIZATION	New Orleans Accelerated H	w Orleans Accelerated High School						
DATE OF COMPLIANCE REVIEW	May 5-6, 2021							
AREA OF FINDING(S)	Related Services							
ACTIVITIES & ACTION STEE	PS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY		
1.1 Correct all student-specific summary of findings report.NOTE: This activity represents action plan for providin specific IDEA citations.		November 2021	Special Education Coordinator School Leader	Email notifying LDOE staff the IEP instructional plans for those identified students have been amended in SER. LDOE staff will review the IEPs to ensure they are compliant.	January 31, 2022			

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY	PERSONNEL	DOCUMENTATION	DATE	LDOE
	BEGINS	RESPONSIBLE	TO BE SUBMITTED	DOCUMENTATION	PERSONNEL
		(NAME AND	TO STATEWIDE	DUE	ONLY
1.2 Provide training to special education staff (SDED teachers	November 2021	TITLE) Special	MONITORING	Submission of training	
1.2 Provide training to special education staff (SPED teachers	November 2021	Education	Agenda	Submission of training materials to LDOE	
and related service providers) on writing compliant IEPs		Coordinator	Sign-In sheets Handouts	staff for review and	
to include the following topics:		Coordinator	PowerPoint		
utilizing student data to create effective IEP instructional and functional results. Special complexity		Chasial	Presentation	feedback: (submit training materials a	
instructional and functional results. Special emphasis		Special Education	Presentation	month prior to	
will be placed on ensuring that specific supports and strategies are addressed in the documentation;		Staff		training)	
 writing subject-specific goals that are measurable, 		Stair		training)	
aligned with the student standards and specifically					
address the impairment(s) that are listed on the				Date of submission of	
evaluation or re-evaluation;				materials:	
 writing data-driven present level of academic 				January 2022	
achievement functional performance (PLAAFP)				August 2022	
statements;				7.00000 = 0==	
 writing measureable objectives linked to the goal; 				Documentation of	
 documenting student progress using progress reports; 				training:	
 ensuring required participants of the IEP team are 				February 2022	
invited to the IEP meeting, included as IEP participant				September 2022	
on the IEP and sign the IEP;				·	
 writing transition goals and selecting IEP goals 					
targeted for transition; and					
 how and when to document waiver of attendance of a 					
participant for an IEP meeting using the excusal form.					
participant for an in meeting using the excusur form.					
Train staff on forms created by LDOE. Training should consist					
of using the following correctly: IEP evaluation rubric, IEP					
goal, and PLAAFP templates, and IEP checklist. Also, the					
training will focus on ensuring that special education services					
are appropriately documented. For example, ensuring					
students receive services under the appropriate location					
(regular class, community, or special class), the number of					
minutes per day, and the number of sessions per week.					
·					

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.2 (continued) NOTE: The content of the training shall be submitted to the LDOE for review and feedback prior to delivery of the training by the LEA.					
training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions, and data driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement, and program decisions to ensure students are provided services in the LRE). NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA.	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: December 2021 March 2022 September 2022 Documentation of training: January 2022 April 2022 October 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP statements using the IEP evaluation rubric; IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and reviewing student's IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. NOTE: LDOE staff will randomly select students bi-monthly December 20th, February 3rd, April 1st and June 1st, August 31st, and October 1st) in SER to determine if the IEP's annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe. 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews must include: number of IEPs reviewed; number of IEPs with goal(s); issues; number of IEPs with objectives issues; number of IEPs with PLAAFP issues; number of IEPs with IEP component issue (specify the component area and issue); number of IEPs with prior notice and/or excusal notice issues; actions taken to ensure staff makes corrections; and results of those actions.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED	DATE DOCUMENTATION	LDOE PERSONNEL
		(NAME AND	TO STATEWIDE	DUE	ONLY
		TITLE)	MONITORING		
1.5 The SPED director, special education lead teacher or a	November 2021	Special	Documentation of	August 31, 2022	
special education teacher selected by the SPED director		Education	attendance for the		
will attend the special education summer training hosted		Coordinator	training sessions		
by Orleans Parish School Board Exceptional Children's			(copy of sign-in		
Services Department in July. The SPED director will		School	sheets from		
contact the executive director of Exceptional Children's		Leader	sessions attended).		
Services to acquire details of the training and obtain					
registration information for the training.					



2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)					
LEA/CHARTER ORGANIZATION	Success at Thurgood Marshall				
DATE OF COMPLIANCE REVIEW	May 3-4, 2021				
AREA OF FINDING(S)	Enrollment				

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.1 Correct all student-specific citations identified in the Summary of Findings report. NOTE: This activity represents an individual corrective action plan for providing remedies for all student-specific IDEA citations.	November 2021	Special Education Coordinator School Leader	Email notifying LDOE staff the IEP instructional plans for the noncompliant students have been amended in SER. The LDOE	January 31, 2022	
			staff will review the IEPs to ensure they are compliant.		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
1.2 Provide training to special education staff (SPED	November 2021	Special Education	Agenda	Submission of training	
teachers and related service providers) on writing		Coordinator	Sign-In sheets	materials to LDOE staff	
compliant IEPs to include the following topics:			Handouts	for review and	
 utilizing student data to create effective IEP 		School Leader	PowerPoint	feedback: (submit	
instructional and functional results. Special			Presentation	training materials a	
emphasis will be placed on ensuring that specific				month prior to training)	
supports and strategies are addressed in the					
documentation;					
 writing subject-specific goals that are 				Date of submission of	
measurable, aligned with the student standards				materials:	
and specifically address the impairment(s) that				January 2022	
are listed on the evaluation or re-evaluation;				August 2022	
 writing data-driven present level of academic 					
achievement functional performance (PLAAFP)				<u>Documentation of</u>	
statements;				<u>training:</u>	
 writing measureable objectives linked to the goal; 				February 2022	
 documenting student progress using progress 				September 2022	
reports;					
 ensuring required participants of the IEP team are 					
invited to the IEP meeting, included as an IEP					
participant on the IEP and sign the IEP;					
 writing transition goals and checking goals 					
targeted for transition; and					
 how and when to document waiver of 					
attendance of a participant for an IEP meeting					
using the excusal form.					
Train staff on forms created by LDOE. Training should					
consist of using the following correctly: IEP evaluation					
rubric, IEP goal(s), PLAAFP templates and IEP					
checklist. Also, the training will focus on ensuring that					
special education services are appropriately					
documented. For example, ensuring students receive					

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.2 (continued) services under the appropriate location (regular class, community, or special class), the number of minutes per day, and the number of sessions per week. NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. SPED staff will be required to use the rubric and IEP checklist when reviewing and writing IEPs. 					
 1.3 LEA will provide ongoing job-embedded mandatory training and support in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions and data driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules and evaluation results to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE). NOTE: The content of the training must be submitted to LDOE staff for review and feedback prior to delivery of the training by the LEA. 	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Submission of training materials to LDOE staff for review and feedback: (submit training materials a month prior to training) Date of submission of materials: December 2021 March 2022 September 2022 Documentation of training: January 2022 April 2022 October 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.4 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP statements using the IEP evaluation rubric; IEP components (general student information (GSI), accommodations, program services and services/placement) using the IEP checklist; and reviewing student's IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. NOTE: LDOE staff will randomly select students bimonthly (December 20th, February 3rd, April 1st, June 1st, August 31st, October 1st) in SER to determine if the IEP's annual review date is within the two most current review months. LDOE staff will use the checklists (IEP evaluation rubric and IEP checklist) provided to the LEA to complete reviews and provide feedback. An action plan will be sent by LDOE staff if there are any issues found during the review with a required response to those actions within a week timeframe. 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews must include: • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
 1.5 The SPED director or lead teacher will perform monthly consistency checks to ensure related service provider logs are completed with fidelity. Related service provider logs will be internally monitored for provision of services per the time/frequency specified on the students IEP. School will use checklist provided by LDOE to document reviews. NOTE: LDOE staff will randomly review service provider logs on a bi-monthly basis (December 20th, February 3rd, April 1st, June 1st, August 31st, and October 1st). LDOE staff will request copies of the service provider logs. School will submit copies of requested service provider logs to LDOE. LDOE staff will use checklist to review provider logs. An action plan will be sent by LDOE staff if any issues are found during the review with a required response to those actions within a week timeframe. 	November 2021	Special Education Coordinator School Leader	Monthly submission of the checklist used for each related services provider reviewed.	December 17, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
1.6 The SPED director, special education lead teacher or a special education teacher selected by the SPED director will attend the special education summer training hosted by Orleans Parish School Board Exceptional Children's Services Department in July. The SPED director will contact the executive director of Exceptional Children's Services to acquire details of the training and obtain registration information for the training.	November 2021	Special Education Coordinator	Documentation of attendance for the training sessions (copy of sign-in sheets from sessions attended).	August 31, 2022	



2020-2021 IDEA SPLC CORRECTIVE ACTION PLAN (CAP)					
LEA/CHARTER ORGANIZATION	Walter L. Cohen College Prep				
DATE OF COMPLIANCE REVIEW	April 12, 2021				
AREA OF FINDING(S)	Enrollment				

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
1.1 Correct all student specific citations identified in	November	Special Education	Email notifying LDOE the	January 31, 2022	
the Results Summary report.	2021	Coordinator	IEP instructional plans		
			for those students have		
NOTE: This activity represents an individual		School Leader	been amended in SER.		
corrective action plan for providing remedies for all			LDOE will check those		
student specific IDEA citations.			IEPs in SER to ensure		
			they are compliant.		

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY REGINS	PERSON(S)	DOCUMENTATION TO BE	DOCUMENT DUE	DOCUMENT STATUS
 1.2 Provide training to special education staff (e.g., special education teachers and related service providers) on writing compliant IEPs to include the following topics: writing measurable goals; data-driven present levels of academic achievement and functional performance (PLAAFP) statements; writing objectives linked to the goal that are measurable; documenting student progress using progress reports; ensuring required participants of IEP team are invited to IEP meeting, included as IEP participant on IEP and sign IEP; and how and when to document waiver of attendance of a participant for an IEP meeting using a participant excusal form; and train staff on forms created by LDOE. Included in this training will be how to correctly use the: IEP evaluation rubric, IEP goal and PLAAFP templates and IEP checklist; and special education staff will be required to use the rubric and IEP checklist when 	BEGINS November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	DATE Documentation of training: February 28, 2022	STATUS
reviewing and writing IEPs. 1.3 LEA will provide ongoing training in the following areas: IEP writing (e.g., measurable goals and PLAAFP statements), provision and documentation of accommodations, documenting special education services, progress monitoring of student data.	November 2021	Special Education Coordinator School Leader	Agenda Sign-In sheets Handouts PowerPoint Presentation	Documentation of training: January 31, 2022 March 31, 2022 August 31, 2022 October 31, 2022	

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSON(S) RESPONSIBLE	DOCUMENTATION TO BE SUBMITTED TO LDOE	DOCUMENT DUE DATE	DOCUMENT STATUS
 1.4 The special education coordinator or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on: goals/objectives and PLAAFP using the IEP Evaluation rubric; and IEP components (GSI, Accommodations, Program Services, Services/Placement) using IEP checklist 	November 2021	Special Education Coordinator School Leader	Summary of monthly reviews MUST include: • number of IEPs reviewed; • number of IEPs with goal(s) issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue; (specify the component area and issue); • actions taken to ensure staff make corrections; and • results of those actions.	December 31, 2021 January 31, 2022 February 28, 2022 March 31, 2022 April 29, 2022 May 31, 2022 August 31, 2022 September 30, 2022 October 28, 2022 November 30, 2022	
1.5 Staff will view the IEP Training Modules on the LDOE website provided by the Human Development Center – LSUHSC group with a particular focus on Module 2 (Data Driven Present Levels of Performance) and Module 3 (Measurable Goals). Staff will sign a form verifying they have viewed the training. http://www.louisianabelieves.com/resources/library/academics	November 2021	Special Education Coordinator School Leader	Signed copy of form from each SPED staff member verifying they have viewed the IEP training on the LDOE website.	February 28, 2022	



2020-2021 IDEA SPLC INTENSIVE CORRECTIVE ACTION PLAN (ICAP)				
LEA/CHARTER ORGANIZATION	Walter L. Cohen College Prep			
DATE OF COMPLIANCE REVIEW	May 12-13, 021			
AREA OF FINDING(S)	Child Find			

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
Correct all student specific citations identified in the Summary of Findings report.	November 2021	Charter Director	Copies of school building level committee (SBLC) forms	January 31, 2022	
Summary of Findings report.	2021	Director	documenting SBLC meetings were		
NOTE: This activity represents an individual corrective		Special	reconvened to address findings and		
action plan for providing remedies for all student		Education	copies of any other documentation		
specific IDEA citations.		Staff	denoting findings were addressed appropriately.		
		School			
		Principal or			
		Designee			

ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL
 1.1 SBLC forms will be completed in its entirety including the required components below: all required participants name, title and signature (i.e., principal or designee, SBLC chairperson, parent, referring person/agency, classroom teacher(s) of student); referral concern(s); team meeting date; data/documents reviewed for student (ex: screeners, assessment scores, behavior checklist, behavior referrals, grades, attendance, academic checklist, etc.); decision of team/actions taken by team; and if placed in RTI, tiered student placed in, type of intervention (must be research based), time/frequency of intervention and length of time student will be in intervention (6wk, 8wk, et.). School will use SBLC forms provided by LDOE to document SBLC meetings to include SBLC meeting request form and Tier II or Tier III form to document interventions. 		Interim Assistant Charter Director School Principal or Designee SBLC/504 Chairperson	5% sample of SBLC forms submitted to LDOE on monthly basis (if 10 or less SBLC forms send all forms).	December 2021 January 2022 February 2022 March 2022 April 2022 May 2022 August 2022 September 2022 October 2022	