Supervisors Collaboration Event Overview
January 2016

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Purpose

Supervisors Collaboration Events provide supervisors across Louisiana with access to high-quality tools, resources and professional development designed to help them plan throughout the 2015-2016 school year. Sessions focus the topics highlighted in Louisiana's District Planning Guide.

Dates & Locations

Date	Time	City	Address
Wednesday, January 20	8:30-12:30	Baton Rouge	**Claiborne Building** 1201 North Third St. Baton Rouge, LA 70802
Monday, January 25	8:30-12:30	Thibodaux	**Nicholls State University** 906 East First Street Thibodaux, LA 70301
Wednesday, January 27	8:30-12:30	Natchitoches	**Louisiana School for Math, Science, & the Arts** 715 University Parkway Natchitoches, LA 71457
Thursday, January 28	8:30-12:30	Lafayette	**Lafayette: Bayou Church** 2234 Kaliste Saloom Rd Lafayette, LA 70508

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Agenda

8:00-8:30	Sign-In
8:30-9:15	**Opening Session**
9:20-10:50	**Session Rotation 1**
11:00-12:30	**Session Rotation 2**
1:30-4:30	Optional Teacher Leader Collaboration Event *(requires separate registration)*

Sessions

District Planning Team members will have the opportunity to choose one or two sessions that fit their needs and interests. Members will *not* register for specific sessions in advance, with the exception of the Early Childhood session. The sessions offered in each location are identical.

All the sessions below are tentative and subject to change.

Session Topic	Session Description	Audience
Opening Session	This session will provide participants with an overview of the revised District Planning Guide, how districts can use this resource to guide key planning decisions over the course of the spring, and which sessions at this event align to each aspect of this resource.	All Participants
Curriculum & Instruction: Instructional Materials Review and Adoption	Due to the passage of Act 389 and resulting changes to BESE policy, districts will need to review their textbook policies to ensure they align with the new requirements. Participants will leave this session understanding these changes and with recommendations for adjustments to local policy and better understand the value of having teachers serve as reviewers of instructional materials. Participants will need to bring a copy of current local instructional material adoption policy for review.	Supervisors of Curriculum, Instruction, and Textbook Adoption Policy and Procedures
Curriculum & Instruction: Assessment Pilot	Learn to strategically leverage benchmark assessments to improve student learning in your district. Participants will discuss the purpose and structures that must be in place to have the greatest impact on classroom instruction. Collaborate with other districts to strategize for the 16-17 school year.	Chief Academic Officers, Heads of Curriculum & Assessment
Principal Support: Decision Making Guide	District staff will explore characteristics of strong principal support programs and identify areas of need for their principals. Using a newly released tool, participants will leave with a framework and clear next steps to develop a plan to support principals as instructional leaders in 2016-2017.	Principal Support Staff

Session Topic	Session Description	Audience
Principal Support: Selecting Initiatives	Participants will explore two Department of Education initiatives and how they are strengthening principal support efforts this year. Districts currently implementing the Principal Fellowship and/or NIET expansion activities will be available for a panel discussion to share how they made their decisions and what has been experienced to date. Participants will leave with information to better guide their 2016-2017 principal support decisions.	Principal and Teacher Support Staff
Early Childhood: A Guide to Fall CLASS Results for Lead Agencies	Lead Agency contacts will learn how to access key reports and will leave the session with a plan to discuss their Community Network's fall CLASS observation results with their partners. Participants will also discuss the rules for applying third-party scores, examine trends in their data, and generate ideas to support quality spring observations. *Note: This session is invitation only and spans two continuous rotations. Contact Kaye.Eichler@la.gov to register.*	Lead Agency Contacts
Believe & Prepare: Introduction to Workforce Reports	This year, the Department will produce reports for district leaders with data on each district's educator workforce, including data on teacher recruitment, retention, and promotion. This session will introduce district leaders to the report and include time for leaders to discuss ways in which the report's data connects to academic outcomes and might be used in their district to inform workforce decisions.	Superintendents, Principal Supervisors, Personnel Directors
Federal Programs, Grants Management Update: 2015-16 Final Allocation Activities and Resources	In this session, participants will receive updates on the timeline and next steps for Final Allocations and the updates to the Program Specific Guidance resource in the district planning toolbox. Participants will leave with a timeline for 2015-16 Final Allocation Amendment submission, an update of Program Specific Guidance resources, and a refresher on common causes for amendment rejection and how to avoid them in your submission. Final allocations include all NCLB Programs (Title I, II, III, VI, Migrant, Homeless), IDEA Programs (611, 619 Pre-K, ESYS), and Carl Perkins.	Federal Programs Supervisors, Business Managers and their staff

Session Topic	Session Description	Audience
Assessment Admin: Online Assessment Administration	This session will provide participants with an update to spring 2016 assessment administration and an opportunity to learn more about the new eDirect online assessment platform being used for management of both online- and paper-based testing. Participants will be guided through the setup, administration, and testing phases of the system for both practice and operational tests as well as be provided hands-on opportunities for more in depth questions. Participants are encouraged to bring their own device to this session.	DTCs, Data Coordinators, CTOs/Technology Directors
Assessment Admin: Technology Readiness for Online Assessments	This session will provide participants with an in-depth look at the iNSIGHT technology readiness tools as well as guidance for ensuring their schools are prepared to support spring 2016 online testing for grades 3-8. Participants will review the various reports provide by the TSM tools, discuss network and device settings, and share recommendations for improving the overall online testing experience. Participants are strongly encouraged to bring all of their preliminary technology readiness, infrastructure readiness and site readiness documentation for their schools and districts to this presentation.	Technology Directors, CTOs, DTCs
High School Pathways & Special Education	The session will begin with an overview of the LAA1 policy and the strategies for implementation. Using an interactive discussion with opportunities for hands on practice, participants will examine what the high school experience can look like for a student who takes the LAA1. Participants will use a student case study and determine appropriate pathways, exit credentials, and instructional experiences for students who take the LAA1.	Special Education Supervisors, HS Special Education Counselors
Student Privacy: Closing Out the School Year	In this session, LEAs will review the remaining milestones and actions they should take to close out the school year and comply with recent student privacy legislation. LDE staff will also facilitate discussions on hot topics and frequently asked questions related to student privacy. Participants can email their questions and hot topics in advance to Elizabeth.Laird@la.gov.	Assessment Admin Staff, Technology Directors, administrators who interact with student data

Session Topic	Session Description	Audience
Data Systems: SIS and SER	SIS February Collection for New System Users - Participants will learn how to successfully complete the February 1 MFP data collection and minimize audit findings. SER MFP Child Count - Participants will review requirements of the SER MFP count and learn how to use reports to clean and validate data.	Data Tech Coordinators
Data Systems: STS	STS February Data Harvest for New System Users - Participants will review requirements and best practices for ensuring accurate data submissions for the February Harvest.	Data Tech Coordinators

Registration
Network teams will contact districts to identify who should attend each session and help participants register for the event. Please ensure that enough people from your district attend to cover all of the necessary sessions.

Participants will *not* register for specific sessions in advance, with the exception of the Early Childhood session. Please contact your Network point of contact if you are interested in attending this event.

Food and Travel
All travel expenses associated with attending Supervisor Collaboration Events are the responsibility of District Planning Teams, and their districts. The Louisiana Department of Education will not reimburse participants, their schools or their districts for the cost of mileage, rental cars, hotels, or food.

Food will not provided at Supervisor Collaboration Events.

Jennings Hotel and Food Options
Monroe Hotel and Food Options
Jefferson Hotel and Food Options
Baton Rouge Hotel and Food Options

Contact Us
Please contact your Network support team or DistrictSupport@la.gov with questions about this event.