



## Supervisor Collaboration Event Overview September 2016

[Dates & Locations](#)  
[Agenda](#)  
[Recommended Attendees](#)

[Registration](#)  
[Preparation](#)  
[Food & Travel](#)

[Contact Us](#)  
[Sessions](#)

Supervisor Collaboration Events provide supervisors across Louisiana with access to high-quality tools, resources and professional development to help them effectively lead in 2016-2017. Sessions focus on the topics highlighted in [Louisiana’s District Planning Guide](#).

### ***Dates & Locations***

Date	Time	City	Address
Wednesday, September 14	8:00-12:15	Bossier	<b>Bossier Parish School for Technology &amp; Innovative Learning</b> 1020 Innovation Drive Bossier City, LA 71111
Monday, September 19	8:00-12:15	Baton Rouge	<b>Claiborne Building</b> 1201 North Third St. Baton Rouge, LA 70802
Tuesday, September 20	8:00-12:15	Jefferson	<b>Jefferson Parish School Board Building</b> 501 Manhattan Blvd. Harvey, LA 70058
Monday, October 3	8:00-12:15	Baton Rouge	<b>Claiborne Building</b> 1201 North Third St. Baton Rouge, LA 70802

### ***Agenda***

7:30-8:00	Sign-In	10:15-11:10	Session Rotation 2
8:00-9:00	Opening Session	11:20-12:15	Session Rotation 3
9:10-10:05	Session Rotation 1		



### ***Recommended Attendees***

The sessions at Supervisor Collaborations are geared towards LEA level supervisors. The Department recommends that LEAs send supervisors who lead the following areas:

- Accountability and assessment, including district test coordinators (DTCs)
- Curriculum, instruction and professional development
- Special populations (special education, ELL)
- Data systems
- Early childhood

Classroom teachers should *not* attend the Supervisor Collaborations.

### ***Registration***

**Please contact your Network point of contact immediately if you are interested in attending this event.**

- **Participants must [register](#) through CourseWhere by Friday, September 9.**
- Registration requires a code that will be provided by your network team. Please contact [DistrictSupport@la.gov](mailto:DistrictSupport@la.gov) if you are unsure of your network's contact information.
- Participants will *not* register for specific [sessions](#) in advance.
- Please ensure that enough people from your district attend to cover all of the necessary sessions.
- [Locations](#) and sessions at each location are filled on a first come, first served basis. Please register as soon as possible to secure a spot.

### ***Preparation***

All participants should **bring a fully charged laptop computer** with them to the event and [download session materials in advance](#) (available Tuesday, September 13).

### ***Food and Travel***

All travel expenses associated with attending Supervisor Collaboration Events are the responsibility of District Planning Teams and their districts. The LDOE will not reimburse participants, their schools or their districts for the cost of substitute teachers, mileage, rental cars, hotels, or food.

Food will *not* be provided at the Supervisor Collaboration Events.

[Bossier Hotel and Food Options](#)

[Baton Rouge Hotel and Food Options](#)

[Harvey Hotel and Food Options](#)

### ***Contact Us***

Please contact your Network support team or [DistrictSupport@la.gov](mailto:DistrictSupport@la.gov) with questions about this event.

**Sessions**

LEA planning team members will have the opportunity to choose **three** sessions that fit their needs and interests. Attendees from each LEA should coordinate with one another to ensure they get all the necessary information. Attendees will *not* register for specific sessions in advance. All sessions are filled on a first come, first served basis.

Session Topics	Session Title	Session Description	Recommended Audience
	<b>Opening Session</b>	In the opening session, LDOE staff members will share important updates related to 2015-2015 assessment results and accountability and the 2016-2017 assessments.	<ul style="list-style-type: none"> <li>All</li> </ul>
<b>Assessment and Accountability</b>	The 2016-2017 ELA and Math Assessment System	This session will provide an overview of the 2016-2017 ELA and mathematics assessment system, including information about the summative and non-summative resources available to support students throughout the year.	<ul style="list-style-type: none"> <li>Supervisors of curriculum and instruction</li> <li>Supervisors of assessment and accountability</li> </ul>
<b>Assessment and Accountability</b>	Understanding the 2016-2017 Social Studies Assessments	<p>In this session, participants will:</p> <ul style="list-style-type: none"> <li>Review the design and structure of the spring 2017 LEAP Social Studies assessments for grades 3 through 8</li> <li>Investigate how currently available resources can be used to support the instructional priorities in social studies</li> <li>Preview the release schedule of additional resources planned for 2016-2017</li> </ul>	<ul style="list-style-type: none"> <li>Supervisors of curriculum and instruction</li> <li>Supervisors of assessment and accountability</li> </ul>
<b>Assessment and Accountability</b>	Preparing for Fall EOCs in the New Online Platform	This session will help district test and technology coordinators ensure they are prepared for fall EOC testing in the new online platform. Topics will include preparing testing devices, creating test sessions and printing test tickets, and administering the assessment in the new platform.	<ul style="list-style-type: none"> <li>District Test Coordinators (DTCs)</li> <li>Technology coordinators</li> </ul>

Session Topics	Session Title	Session Description	Recommended Audience
<b>Assessment and Accountability, Curriculum and Instruction</b>	Embedding Digital Literacy	To thrive in an increasingly digital world, our students must become literate in a variety of technologies. Therefore it is incumbent on educators to go beyond showing students how to use email and apps; teachers must give students opportunities to learn technology through subject areas, making all learning more relevant. In this session, participants will discuss strategies and resources to support their teachers incorporate technology into instruction in authentic ways.	<ul style="list-style-type: none"> <li>Supervisors of curriculum and instruction</li> </ul>
<b>Assessment and Accountability</b>	New DTC Induction	In this session, new district test coordinators (DTCs) will: <ul style="list-style-type: none"> <li>Articulate the roles and responsibilities of the DTC</li> <li>Create an action plan for the implementation of assessments throughout the school year in their district</li> <li>Gain insight on all statewide assessments and resources</li> <li>Dive into the policies and laws surrounding quality implementation of assessments</li> </ul>	<ul style="list-style-type: none"> <li>New District Test Coordinators (DTCs)</li> </ul>
<b>Curriculum and Instruction</b>	Am I Doing this Right? Support for Quality Curriculum Implementation	Getting a top tier curriculum into the hands of teachers is a first crucial step to improving classroom instruction. The next step is ensuring that teachers implement that curriculum effectively so it has the intended impact. In this session, participants will: <ul style="list-style-type: none"> <li>Describe the criteria for high-quality implementation</li> <li>Practice evaluating the quality of curriculum implementation using a case study</li> <li>Create a plan for conducting a similar analysis in their own LEAs</li> </ul>	<ul style="list-style-type: none"> <li>Supervisors of curriculum and instruction</li> </ul>
<b>Curriculum and Instruction</b>	Using PLCs to Make Sense of and Create a Plan of Action from 2015-2016 Results	Professional learning communities (PLCs) enable teachers to learn from one another by collectively setting goals, planning, and examining what does and doesn't work to enhance student achievement. In this session, participants will discuss how to set up PLC structures that teachers can use to make sense of 2015-2016 assessment results and create a plan of action based on the data.	<ul style="list-style-type: none"> <li>Supervisors of curriculum and instruction</li> </ul>

Session Topics	Session Title	Session Description	Recommended Audience
<b>Early Childhood</b>	Early Childhood Care and Education Network Updates and Preparation for 2016-2017	The Early Childhood Leadership Team will review Lead Agency milestones for 2016-2017. Instructions for the October 1 Child Count will be provided and the Coordinated Funding Request will be previewed. Additionally, up to date information related to the Believe and Prepare Pilots and the Child Care Curriculum Initiative will be discussed. Participants will leave with information and guidance to successfully carry out Lead Agency expectations for the fall quarter and information to assist their child care partners with accessing quality resources.	<ul style="list-style-type: none"> <li>• Early childhood and lead agency supervisors</li> </ul>
<b>Early Childhood, Assessment and Accountability</b>	Preparing for the 2015-2016 Practice Performance Profile Release and the 2016-2017 Accountability Cycle.	This session will prepare Lead Agency representatives for the pending release of the 2015-2016 Practice Performance Profiles. There will be a step-by-step review of the data collection and certification process. The Performance Profile reporting template will be presented and details for the release will be previewed. In addition, detailed instructions for setting up the GOLD™ and CLASS™ online systems for 2016-2017 data collection will be presented. Participants will leave the session prepared to support the release of Performance Profiles in their community as well as the data collection efforts for 2016-2017.	<ul style="list-style-type: none"> <li>• Early childhood and lead agency supervisors</li> <li>• Supervisors of assessment and accountability</li> </ul>
<b>Early Childhood, Curriculum and Instruction, Assessment and Accountability</b>	Early Childhood – Elementary Alignment: Linking the K-12 Assessment and Classroom Observation Systems	Elementary supervisors are encouraged to attend this session with Lead Agency representatives. The first part of this session will feature the Department’s Kindergarten Entry Assessment Pilot. The second part of the session will focus on efforts to strengthen the accuracy of classroom observations to support improving teacher child interactions. Participants will engage with Department staff in discussion about the convergence of these seemingly different efforts and leave with ideas for sharing information.	<ul style="list-style-type: none"> <li>• Early childhood and lead agency supervisors</li> <li>• Elementary supervisors</li> <li>• Supervisors of curriculum and instruction</li> <li>• Supervisors of assessment and accountability</li> </ul>

Session Topics	Session Title	Session Description	Recommended Audience
<b>Special Populations</b>	Supports for Unique Populations of Students	In this session, LDOE staff will provide an update on the Department’s work to align academic standards for special populations such as English Language Learners and students with significant cognitive disabilities. Participants will exchange ideas for using additional supports the Department will be releasing in the coming year	<ul style="list-style-type: none"> <li>• Directors of special education</li> <li>• ELL supervisors</li> <li>• Supervisors of curriculum and instruction</li> </ul>
<b>Special Populations, Special Education, High School Pathways</b>	Implementing Alternative Graduation Pathways	Participants will delve into the recently released “Alternative Pathway Implementation Guidance” document, which provides guidance to districts on establishing policies and procedures in their districts necessary to ensure all students with disabilities that meet eligibility have access to a diploma through Act 833 or the pathway for those students assessed on LAA1. Those attending are encouraged to come prepared to share ideas and strategies currently used in their districts.	<ul style="list-style-type: none"> <li>• Directors of special education</li> <li>• Directors of high school programs</li> </ul>
<b>Special Populations, English Language Learners</b>	Educating English Language Learners: Getting to Compliance, and Beyond	<p>Across our state, districts are enrolling a growing population of English Language Learner students. The time is now to learn about your district obligations under federal law! In this session, Beverly Diaz with LDOE and Jennifer Coco, attorney for the Southern Poverty Law Center, will provide participants with important information regarding legal compliance on the following topics:</p> <ul style="list-style-type: none"> <li>• Conducting enrollment &amp; registration activities of all students</li> <li>• Providing English Language Learners with an appropriate language assistance program to help them overcome language barriers</li> <li>• Accommodating Limited English Proficient students and their families with required interpretation and translation services</li> <li>• Addressing timely and appropriately any peer-to-peer bullying happening to English Language Learners and/or immigrant students</li> </ul>	<ul style="list-style-type: none"> <li>• ELL Supervisors</li> <li>• Supervisors of curriculum and instruction</li> <li>• Supervisors of assessment and accountability</li> </ul>

Session Topics	Session Title	Session Description	Recommended Audience
<b>Data Systems</b>	eScholar: Unique ID Training	<p>This session is a training for new users of the eScholar data system. Participants will receive overview of the system as well as hands-on experience with completing tasks and simulations within a training environment. All newly hired LEA staff responsible for creating and maintaining unique IDs for students are encouraged to attend.</p> <p><i>Participants must bring a laptop to the session and have saved to it the eScholar training modules which can be downloaded from the INSIGHT Portal.</i></p>	<ul style="list-style-type: none"> <li>Data systems managers</li> </ul>
<b>Data Systems</b>	New Data Systems Users Training	<p>This training is for new data managers on the following systems:</p> <ul style="list-style-type: none"> <li>Special Education Reporting (SER)</li> <li>Profile of Educational Personnel (PEP)</li> <li>Student Information (SIS)</li> <li>Sponsor Calendar (SPC)</li> </ul> <p>The session will include an overview of each system as well as an opportunity for data managers to login for a guided exploration of the systems they manage.</p> <p><i>Participants must bring a laptop with Internet access and have received login information for the systems they manage from their local security coordinator prior to the session.</i></p>	<ul style="list-style-type: none"> <li>New data systems users</li> </ul>
<b>Data Governance</b>	Establishing a Data Governance and Privacy Plan	<p>In this session, district leaders will</p> <ul style="list-style-type: none"> <li>Explore the data governance and privacy checklist as it relates to the establishing a data governance and privacy plan</li> <li>Brainstorm ideas for developing a data governance and privacy team</li> <li>Dive into beginning of school year parental communications</li> <li>Review the Data Sharing Agreements and Addenda Update Document</li> </ul>	<ul style="list-style-type: none"> <li>All</li> </ul>