

Educator's Name: _____ Date: _____

School Librarian Add-On Endorsement:

The following requirements must be completed to add "School Librarian" to an existing, valid Louisiana teaching certificate.

Eligibility requirements:	Yes	No
1. Hold a valid* standard professional level Louisiana teaching certificate.		
2. Complete one of the options below.		

Option 1: Coursework

Eighteen (18) semester hours of coursework as listed below and reflected on official transcripts:	Course Code	Yes	No
Elementary/Secondary Library Materials – 9 semester hours			
Organization/Administration of a School Library – 6 semester hours			
School Library Practicum – 3 semester hours or three years of successful experience as a school librarian	Practicum _____		
	Experience		

Option 2: Graduate degree

	Yes	No
Graduate degree in library science from an institution accredited in accordance with 34 CFR 602 .		
Earn a passing score on the Praxis library examination - Library Media Specialist (0311 or 5311) Effective 9/1/12-8/31/23 - School Librarian (5312) Effective 9/1/2022	Exam _____	

**Verify certificate is valid (not expired) before requesting an add-on endorsement. If the certificate has expired or is nearing expiration, consult with the Louisiana employing school system to make the certificate valid BEFORE submitting application for add-on endorsement.*

To add an area/endorsement to a teaching certificate use the [Evaluation, Add-On, Course Approval, & Name Change Application \(EV\)](#) packet. Submit the request with all applicable items listed in the application packet checklist, as one PDF, through the [online certification portal](#).

Signature of Applicant: <i>I have reviewed requirements above and request evaluation for this endorsement.</i> _____ Date _____

For Certification Office use only: Evaluating Specialist _____ Date _____
