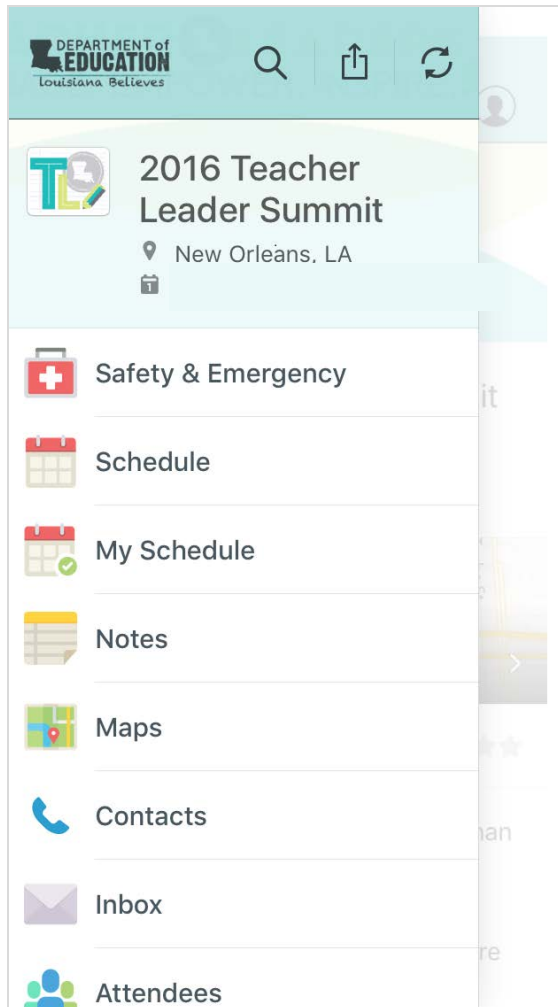


# Teacher Leader Summit App: Downloading



**In preparation for the 2016 Teacher Leader Summit, all participants must download the new mobile app.**

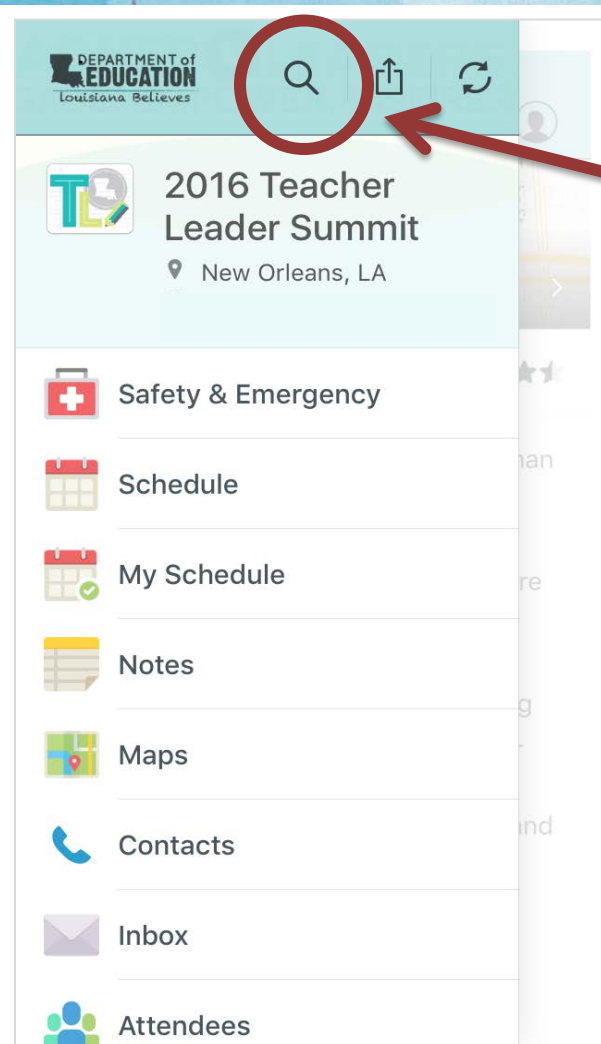
### *Benefits of the app:*

- Houses the most current information about sessions including the schedule, room number and materials.
- Allows you to easily search for sessions that fit your needs and add them to a personalized schedule.
- Provides the LDOE with information that will help us improve your experience at the event.

### *Downloading instructions:*

- To [download the app](#) to your **tablet and phone**, search "LDOE" in the Apple App store or the Android Market Google Play Store.
- Click [here](#) to access the app on your **computer** (*recommended*).
- Please **enable push notifications** for this app so you receive critical updates during the event.

# Teacher Leader Summit App: Searching for Sessions

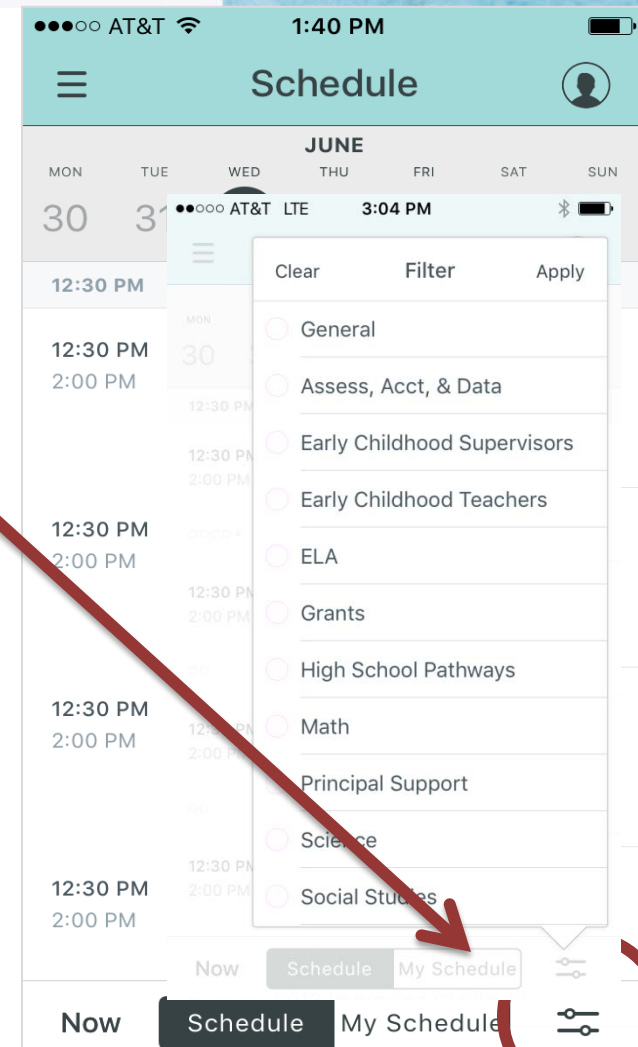


Search for sessions in two ways:

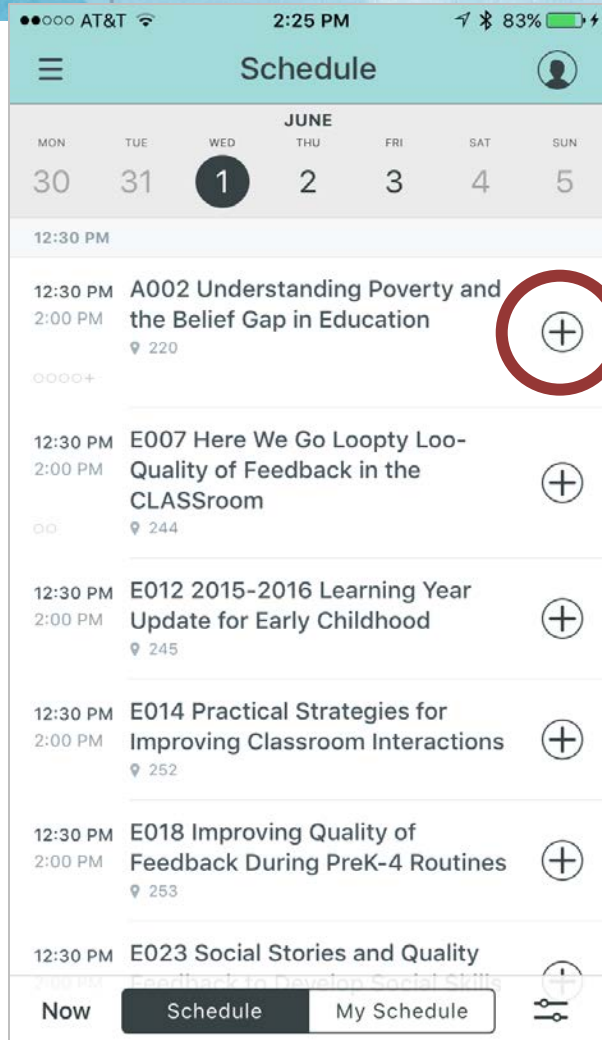
1. If you know the exact session you want, **select the magnifying glass** and type in your session code (e.g. S201) from the [session list](#).
2. If you want to see a variety of sessions that might apply to you, **select the filter** on the lower right hand of the schedule tab and filter by topic.

NOTE:

- Session code S= supervisors
- Session code T= teachers
- Session code E= early childhood
- Session code A= all/general
- The numbers in parentheses at the end of session titles are the grades the session targets

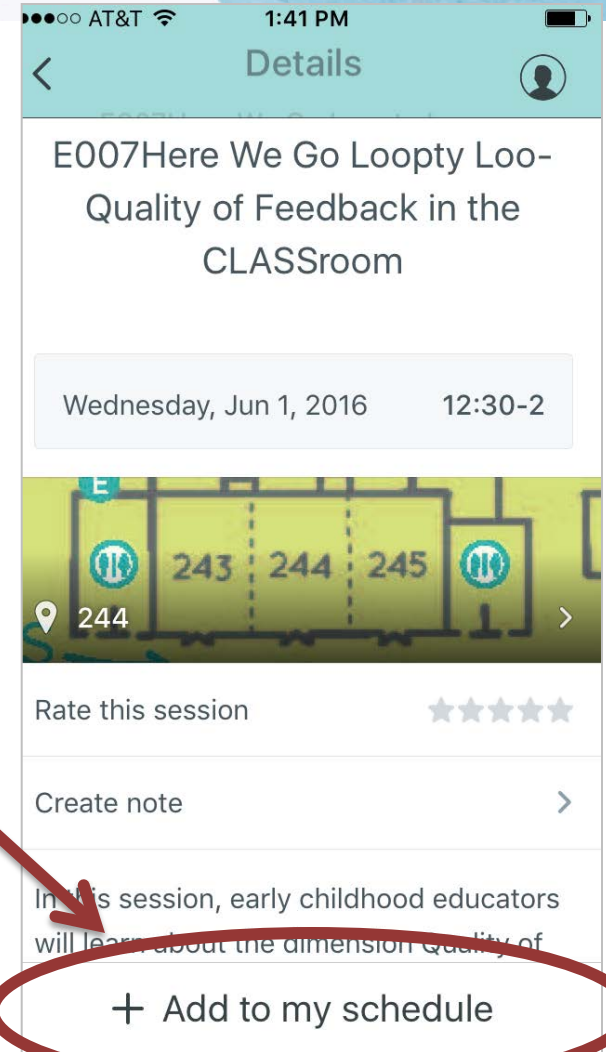


# Teacher Leader Summit App: Building a Personalized Schedule



There are two ways to add a session to your personalized schedule:

1. From the full schedule, **click the plus sign.** That session will automatically be added to your personalized schedule.
2. Click on a session from the full schedule to open it and select **“add to my schedule”** to create a personalized list of your top sessions during the event.



# Teacher Leader Summit App: Building a Personalized Schedule

**Add your top 10-15 sessions to your personalized schedule.**

This will help you build your schedule and will allow us to project room size more accurately.

