



BUSINESS CENTER

Our full-service UPS Store at the New Orleans Ernest N. Morial Convention Center provides show management, attendees and exhibitors with large-image, on-site printing of directional signs and banners, inbound and outbound small-package handling, as well as a satellite mobile kiosk for printing, packaging and shipping.

For more information, please contact The UPS Store at:

Phone: (504) 670-8941 - Email: store6216@theupsstore.com

INCOMING PACKAGES

DESCRIPTION	UNIT	RATE
Small Packages		
Letters/Packs	per unit	\$5.00
1-10 lbs.	per unit	\$15.00
11-20 lbs.	per unit	\$20.00
Medium Packages		
21-50 lbs.	per unit	\$25.00
31-40 lbs.	per unit	\$30.00
41-50 lbs.	per unit	\$35.00
51-60 lbs.	per unit	\$40.00
61-75 lbs.	per unit	\$60.00
Large Packages		
76-100 lbs.	per unit	\$75.00
101-150 lbs.	per unit	\$100.00
Exhibitor Cases	per unit	\$50.00

Receiving, security and storage for up to 3 business days prior to arrival is included. See receiving and authorization form for conditions.



OUTGOING PACKAGES

DESCRIPTION	UNIT	RATE
Small Packages		
Letters/Packs	per unit	\$5.00
1-10 lbs.	per unit	\$10.00
11-20 lbs.	per unit	\$15.00
Medium Packages		
21-50 lbs.	per unit	\$25.00
31-40 lbs.	per unit	\$30.00
41-50 lbs.	per unit	\$35.00
51-60 lbs.	per unit	\$40.00
61-75 lbs.	per unit	\$45.00
Large Packages		
76-100 lbs.	per unit	\$55.00
101-150 lbs.	per unit	\$75.00
Exhibitor Cases	per unit	\$45.00

Labeling, taping, transfer to dock and logging tracking numbers is included.

EVENT PRESENTATION

DESCRIPTION	UNIT	RATE
Presentations		
Presentation Handouts		price upon request
Banners	per square foot	\$9.50
Signs	per square foot	\$9.50
Name Badges		price upon request
Tent Cards		
Black and White	per unit	\$3.00
Color	per unit	\$4.00
Instant Business Cards (10 cards/sheet, 2" x 3.5" cards)		
Black and White	per unit	starting at \$10.00
Color	per unit	starting at \$15.00



PRINTING

DESCRIPTION	UNIT	RATE
Black and White		
22 lb. bond white paper 8.5" x 11" or 8.5" x 14"		
1 - 500	per sheet	\$0.15
501 - 999	per sheet	\$0.12
1,000+	per sheet	\$0.10
28 lb. bond white paper 11" x 17"		
1 - 500	per sheet	\$0.30
501 - 999	per sheet	\$0.24
1,000+	per sheet	\$0.20
Color		
28 lb. laser white paper 8.5" x 11" or 8.5" x 14"		
1-100	per sheet	\$0.50
101 - 249	per sheet	\$0.40
250+	per sheet	\$0.35
28 lb. laser white paper 11" x 17"		
1 - 100	per sheet	\$1.50
101 - 249	per sheet	\$1.40
250+	per sheet	\$1.35
Large Image Printing		
Standard Material - White Inkjet Paper Matte	per square foot	\$9.50
Vinyl Matte (Adhesive)	per square foot	\$9.50
Banner Matte (Non-Adhesive)	per square foot	\$9.50
White or Black PVC Board - 3/16" thick	per board	\$20.00
White or Black Foamcore - 3/16" or 1/2"thick	per board	\$20.00

All orders placed at least 7 business days before pick-up date will receive a 10% discount.



DOCUMENT FINISHING SERVICES

DESCRIPTION	UNIT	RATE
Coil Binding	per unit	\$3.50
Comb Binding	per unit	\$3.50
Presentation Covers (Clear Front, Black Back)	per unit	\$2.00
Velo/UniBind Binding	per unit	\$3.50
Stapling	per set	\$0.05
Hole Punch	per sheet	\$0.25
Machine Folding	per sheet	\$0.10
Cutting	per cut	price upon request
Laminating	per sheet	\$3.50
Hand Collation	per hour	\$40.00
Custom Presentation	per hour	\$50.00

FAX SERVICES

DESCRIPTION	UNIT	RATE
Incoming Faxes	per sheet	\$2.00
Outgoing Faxes - Domestic First Sheet	per sheet	\$2.00
Outgoing Faxes - Domestic Additional Sheet	per sheet	\$1.50
Outgoing Faxes - International First Sheet	per sheet	\$8.95
Outgoing Faxes - International Additional Sheet	per sheet	\$3.50

SHREDDING

DESCRIPTION	UNIT	RATE
First Sheet	per sheet	\$3.00
Each Additional Sheet	per sheet	\$1.00
In Bulk	per pound	\$10.00

COMPUTER STATION

DESCRIPTION	UNIT	RATE
Computer Usage	first 15 minutes	\$3.50
Computer Usage - After 15 minutes	per minute	\$0.59
Digital File Usage (USB) Plus Cost of Print	per instance	\$2.00

RENTALS

DESCRIPTION	UNIT	RATE
Scooter Rental (72-hour advance reservation recommended)	per day	\$50.00
Commerical Copier/Printer/Fax Rental		price upon request