Louisiana Believes

District Planning Call
January 21, 2015

DEPARTMENT of EDUCATION

Agenda

I. **Academic Support**

    a. **Assessment: District Support & Teacher Support**

    b. Curriculum: District Support & Teacher Support

    c. Accountability: District Support

II. Early Childhood

III. Student Opportunities

IV. Believe and Prepare

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District Resource: Monthly Checklist

To assist district and school leaders with preparations for upcoming state assessments, particularly PARCC, the Department created an Assessment Readiness Checklist detailing action items for districts. Available in the assessment library, the Month-to-Month Checklist will:

- Outline all monthly action steps to prepare to administer PARCC, as well as other statewide assessments
- Link all supporting resources for each step
- Recommend resources to share with principals and teachers

January 2015

Activity	Standard Assessments			Alternate Assessments			ACT Series		Other		
	LEAP/iLEAP Science and Social Studies	PARCC ELA and Math	EOC	ELDA	LAA 1	LAA 2	EXPLORE PLAN	ACT WorkKeys	DIBELS	NAEP	AP CLEP
Assessment Content											
Use assessment guides to ensure every teacher understands content and structure of the assessments (alternate assessment guides available here)	●	●	●	●	●	●					
Share PARCC practice tests and support materials		●									
Utilize updated EAGLE questions											

The subsequent slides walk through the action items in the monthly checklist.

Monthly Checklist: Content

Below please find Month-to-Month Checklist items related to Assessment Content for the month of January. Please complete the steps below.

January:

- ✓ Use assessment guides to ensure every teacher understands content and structure of the assessments (alternate assessment guides available here)

- ✓ Share PARCC practice tests and support materials

- ✓ Utilize updated EAGLE questions in classroom instruction and assessment

- ✓ Review SLTs to (a) ensure PARCC ELA or Math are not the identified assessment as data will not be available until Fall 2015 and (b) ensure goals are appropriate based on teacher assignment and student enrollment

Monthly Checklist: Accessibility and Accommodations

Below please find the next two months of Month-to-Month Checklist items related to Accessibility and Accommodations. Please make note of dates below and complete steps by appropriate deadlines.

January:

- ✓ Jan 16-Feb 1: Utilize new forms in SER to apply new LAA 1 criteria to IEPs prior to LAA 1 assessment window
- ✓ Ensure all test coordinators, special education, 504, and LEP coordinators read and understand the PARCC Accessibility and Accommodations Manual and the Quick Guide to Accessibility and Accommodations
- ✓ Identify total number of IEP, IAP, PNP, and LEP documents requiring either creation or amendments and track progress toward completion by Feb 13 for PARCC

February:

- ✓ Feb 13: Deadline to request changes to the preliminary ACT-approved accommodations roster
- ✓ Feb 16-25: Window for ordering state-allowed accommodations materials online for ACT and WorkKeys
- ✓ Feb 20: DIBELS mid-year assessment
- ✓ Ensure that accessibility and accommodations are being used in classrooms and are being evaluated for effectiveness in providing additional access
- ✓ Utilize SER accommodation reports to plan for spring test administrations

Monthly Checklist: Communication

Below please find the next two months of Month-to-Month Checklist items related to Communication outreach. Please make note of dates below and complete steps by appropriate deadlines.

January:

- ✓ Jan 21-29: Face-to-face assessment meetings for district test coordinators and accountability contacts
- ✓ Jan 26-29: Ensure teacher leaders participate in January regional training sessions and redeliver training in their schools.
- ✓ Jan 29: ACT test administration Q&A session
- ✓ Share regularly the PARCC FAQ (regularly updated with questions and answers from educators)
- ✓ Ensure teachers, principals, and district leaders participate in PARCC Office Hours each Thursday from 11am-12p and 4pm-5pm.

February:

- ✓ Monthly assessment and accountability call for district test coordinators and accountability contacts
- ✓ Ensure teachers, principals, and district leaders participate in PARCC Office Hours each Thursday from 11am-12p and 4pm-5pm.

Monthly Checklist: Preparation and Administration (1/2)

Below please find the next two months of Month-to-Month Checklist items related to Preparation and Administration of spring assessments. Please make note of dates below and complete steps by appropriate deadlines.

January:

- ✓ Jan 12-Feb 9: Completion of Teacher/Student Data Link (TSDL) to be used for spring 2015 assessments and Compass CVR roster verification

- ✓ Jan 19-Feb 9: STS submissions include diploma pathways. Designation of "career diploma" is necessary for state funding of WorkKeys assessment for juniors

- ✓ Jan 27: Deadline to order additional materials for LAA 1 and ELDA (see Test Coordinator Manual) *Extension for LAA 1 materials until Feb 2*

- ✓ Jan 26-Mar 6: NAEP testing window

- ✓ Ensure the appropriate number (and type) of calculators are available for each grade level. Order additional, if necessary, using state contracts

- ✓ District test coordinators redeliver test administration and security training for school test coordinators and test administrators prior to assessment

- ✓ District test coordinators ensure that test administrators, proctors, and monitors are appropriately assigned to testing groups

Monthly Checklist: Preparation and Administration (2/2)

February:

- ✓ Jan 26-Mar 6: NAEP testing window, for all applicable schools

- ✓ Feb 2-Mar 13: LAA 1 and ELDA testing window

- ✓ District test coordinators redeliver test administration and security training for school test coordinators and test administrators prior to assessment

- ✓ District test coordinators ensure that test administrators, proctors are assigned to testing groups

Monthly Checklist: Resources

The Department continues to provide resources and trainings to prepare educators for the upcoming assessment administration period. Below are in person trainings and previously released resources to assist educators statewide.

Face-to-Face Meetings

The Department will be hosting *January Face-to-Face Meetings for all District Test Coordinators* covering **test security, test coordination,** and **administration for spring 2015 assessments**. Registration is available in Coursewhere. Regional meeting details are as follows:

- January 22 from 9:00 a.m. - 3:00 p.m. in Baton Rouge, LA
- January 23 from 9:00 a.m. - 3:00 p.m. in Natchitoches, LA
- January 26 from 9:00 a.m. - 3:00 p.m. in New Orleans, LA

Key Administration Resources Available

- Assessment Month-by-Month Checklist *New
- Parental Supports *New
- Assessment Guides
- 2014-15 Louisiana Assessment Calendar
- PARCC Accessibility and Accommodations Manual
- Quick Guide to Accessibility and Accommodations
- Frequently Asked Questions Document

Teacher Resource: PARCC Practice Tests & Guidance

PARCC has released paper-based PBA practice tests for ELA and EOY practice tests for math.

The Department is releasing Practice Test Guidance documents on January 23 providing information relating to
- effective use of the Practice Tests by teachers as well as students;
- administration of the test (e.g., simulating testing conditions);
- scoring of items and interpretation of results; and
- cautions when using the Practice Tests

Sessions at the January Teacher Leader event will provide further support and guidance for using the Practice Tests and Guidance documents.

District next step: please ensure teachers read the Practice Tests and Guidance documents carefully to better understand how the standards are assessed, how the tests reflect key ELA and math skills, and how to appropriately use the Practice Tests.

Assessment District Support: Summary of Next Steps

January Next Steps

- **Jan 12-Feb 9**: Complete Teacher/Student Data Link (TSDL)

- **Jan 16-Feb 1**: Utilize new forms in SER to apply new LAA 1 criteria to IEPs

- **Jan 19-Feb 9**: Submit STS modifications and designations

- Ensure teachers and principals have appropriate copies of <u>assessment guides</u>, <u>PARCC practice tests</u>, and the <u>PARCC FAQ</u>.

- Ensure teachers are aware of and joining <u>PARCC Office Hours</u> for answers to assessment questions.

- Ensure educator SLTs meet the following criteria: (a) PARCC ELA or Math are not the identified assessment metric and (b) goals are appropriate based on teacher assignment and student enrollment.

- Ensure that district test coordinators are attending face-to-face meetings and teacher leaders are attending scheduled events

- Identify total number of IEP, IAP, PNP, and LEP documents requiring either creation or amendments and track progress toward completion by **Feb 13** for PARCC

- Ensure the appropriate number (and type) of calculators are available for each grade level. Order additional, if necessary, using <u>state contracts</u>

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    I.   Assessment: District Support & Teacher Support

    II.   **Curriculum: District Support & Teacher Support**

    III. Accountability: District Support

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III. Student Opportunities

IV.   Believe and Prepare

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District Supports: District Collaboration Meetings

Over 90% of districts participated in December's District Collaboration Meetings. Districts received tools for evaluating ELA and math curriculum and worked together to develop next steps for supplementing any weaknesses. Participants are currently working to:

- Identify ELA curriculum needs using the ELA Review Tool,

- Identify math curriculum needs using the Math Review Tool, and

- Plan next steps for addressing gaps and weaknesses in curricula.

Meeting Schedule		Focus
January 20-26	Virtual	Share next steps for curricula and understand the purpose of assessments
February 23-26	In-Person	Share assessment system structures and evaluate the content of assessments
March 25-31	Virtual	Understand how best to use the results from assessments to integrate SLT and observation an feedback support for teachers
April 20-23	In-Person	Develop teacher support plans for curricula and assessments

Districts should ensure their staff are able to attend these meetings and shares the content to develop next steps for curricula and assessments in 2015-2016.

District and Teacher Supports: Superintendent Collaboration & 2015 Teacher Leader Summit

2015 Superintendent Collaboration

When: 12:30 p.m. on Wednesday, June 3 though 4:00 p.m. Thursday, June 4

Where: Morial Convention Center in New Orleans

Who: Superintendents and District Planning Team

2015 Teacher Leader Summit

We are pleased to announce that we will be expanding this year's Teacher Leader Summit so over 5,000 educators from across Louisiana can attend.

When: 10:00 a.m. on Thursday, June 4 through 1:00 p.m. on Friday, June 5

Where: Morial Convention Center in New Orleans

Who: Teacher Leaders, administrators, district leaders

Next Steps:
1. Make sure school and district staff are aware of these dates.
2. We will release more information about the sessions for this events and how to register in early March.
3. In the meantime, districts are encouraged to book hotel rooms in New Orleans. Please note that districts will be responsible for the cost of hotel rooms for their attendees.

Teacher Supports: Teacher Leader Collaboration Events

Sessions

- PARCC Practice Test
- Developing Your Students' Ability to Justify, Explain and Critique, parts 1 and 2
- Using Rigorous Math Tasks in the Classroom
- Understanding and Using the PARCC Math Evidence Tables to Inform Instruction

- Rereading Complex Text to Develop Understanding
- Building Vocabulary and Language to Read Complex Texts
- Using Social Studies Instructional Tasks
- Using the Science Instructional Tasks
- Maximizing the Impact of Teacher Leaders

Registration Update (as of 1/15):

Date	Location	Capacity	Remaining Spots
Mon, 1/26	Baton Rouge	300 (a.m.) 300 (p.m.)	0 (a.m.) 40 (p.m.)
Tues, 1/27	Lake Charles	350	192
Wed, 1/28	Alexandria	350	251
Thurs, 1/29	Bossier	400	70

Based on feedback from districts and schools, we will be <u>canceling</u> the Teacher Leader Collaboration Event that was originally scheduled for the week of March 2.

Teacher Supports: Social Studies and Science Sample Tasks

The Department released the first set of science and social studies tasks for teachers to use to build students' knowledge and skills and prepare them for end-of-year assessments. Tasks are available in the Teacher Toolbox and Teacher Support Library.

The newly available tasks include:
- Overview guidance for teachers
- Passage sets with sources included or links to sources
- Scaffolded activities to help students make meaning of the sources
- A rigorous task aligned to science/social studies GLEs
- Scoring guidance for teachers

The Department will release the second round of tasks in the coming weeks. Sessions at the January Teacher Leader event will provide further support and guidance for using the tasks.

	Social Studies	Science
	Phase 2	Phase 2
Grades	Grades 3-8	Grades 3-8 and Biology
Release Date	February 3	February 3

Please share these resources with your teachers.

Teacher Supports: Items Added to EAGLE

Assessment items in EAGLE can be used to help teachers and students measure performance and prepare for end of year assessments. The Department will release new content at the end of this month and through March 2015. Click here for a grade-level list of items released each month.

DECEMBER	
ELA/Literacy (K-12)	❖ 105 new items
Math (K-12)	❖ 56 new items
JANUARY	
ELA/Literacy (K-12)	❖ 113 new items ❖ 68 interactive items (Culminating Writing Tasks) Source: Louisiana Guidebooks
Math (K-12)	❖ 69 new items
Science (Gr 3-8)	❖ 147 retired Louisiana PASS items
Social Studies (Gr 3-8)	❖ 95 retired Louisiana PASS items

Please share these resources with your teachers.

Curriculum District and Teacher Supports: Summary of Next Steps

- **January Teacher Leader Collaboration Event:** Please encourage your teachers to [register](#) for this event by Thursday, Jan. 22.

- **March Teacher Leader Collaboration Event:** Ensure that district and school staff are aware that this event has been canceled.

- **2015 Superintendent Collaboration and Teacher Leader Summit:** Save the dates for these events (June 3-5). Book hotel rooms in New Orleans for your attendees, if necessary.

- **District Collaboration Meeting:** Districts should ensure their staff are able to attend these meetings and shares the content to develop next steps for curricula and assessments in 2015-2016.

- **Social Studies and Science Practice Items:** Please ensure teachers are aware of and are using these [resources](#).

- **EAGLE:** Districts should ensure teachers are aware of and are using these [resources](#).

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Cohort Graduation Rate Data Certification

Overview

- Data certification provides the opportunity for LEAs to verify data for the 2013-14 graduation rate (to be used in 2015 high school SPS and letter grades).

- The data certification system will be available from January 20th through February 2nd for LEAs
  - Accountability contacts should have received their login information by January 20th.

Legitimate Leaver Exit Code Review

Because legitimate leaver exit codes remove a student from the graduation cohort calculation, the LDE reviews these exit codes and required documentation.

- Reviews helps ensure districts are maintaining the required documentation for when students exit and that the graduation rate, across the state, is accurate.

- Last year, the Department selected a random sample of three legitimate leaver codes and reviewed 400 records.

- This year, the Department will review a random sample of all legitimate leaver codes.

- In cases where proper documentation is not maintained, students will be included as non-graduates in the cohort graduation rate calculation

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Louisiana to Receive Preschool Development Grants

Based on community network pilot model, Louisiana applied for $32 million over 4 years to expand high-quality PreK in high-need communities through a unique parent choice model:

- o *New Quality PreK Seats through Choice:* *4,600 at-risk children will be able to choose a new, high-quality option in diverse settings including child care, Head Start, nonpublic and public schools; and*
- o *Improved Seats:* *6,000 at-risk children will benefit from quality improvements for existing seats. Children will have 1) a credentialed teacher who is receiving coaching and professional development and 2) access to comprehensive services.*

Grant Will Help Fund and Scale Quality

- New seats will be funded at a rate designed achieve quality under Act 3, approx. $5185 per child.
- Funding will help demonstrate minimum funding levels needed to ensure high quality teaching.
- Louisiana will gradually scale up the number of seats provided or improved by the grant.
- In 2015-16, funding will go to 6 high-need communities (Caddo, City of Monroe (Ouachita), Iberville, Lincoln, Orleans, Rapides) based on 3 factors: community network pilot, unmet parent demand, and children in poverty
- Starting with the 2016-17 school year, all community network pilots that are successfully implementing Act 3 can apply for funding for an average of $10 million dollars annually to increase access, improve quality and help ensure more children enter kindergarten ready.

Unifying The System

BESE approved policies related to early childhood teaching; documents are available online

- **Teaching policies** propose new ancillary certificate for child care teachers and a new Birth-to-Kindergarten Bachelor degree credential
    - Changes would give schools with more flexibility; LA 4 teachers could have PreK-3 or Birth to Kindergarten or related credential

Department has launched a biweekly early childhood-specific email newsletter

- To subscribe, go to http://www.louisianabelieves.com/resources/subscribe

Supporting the Field

33 Cohort 3 Pilots representing 36 school districts were approved for pilot and technology grants

- Interviews for cohort 3 being conducted now, contact your Network Deputy for scheduling
- Orientation sessions will launch in January and run through March
- Participants will establish leadership structures, plan for training teachers, and develop a *CLASS* observation schedule for 2015-16

Increasing Access through Enrollment

Coordinated enrollment is underway and communities are applying for PreK slots

- Pilots are developing their coordinated enrollment systems
- LA 4, 8(g), NSECD funding requests are due on 1/26 through eGMS
    - C1 and C2 pilots will conduct network review of requests prior to submission to the Department

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Course Choice: Supplemental Course Allocation (SCA)

Spring 2015 Enrollment

Registration is currently open for spring enrollment at http://lacourses.net/ for all K-12 Course Providers.

Registration for dual enrolment coursework should take place with the university as you have done in the past. The university will report dual enrollment registration numbers directly to LDOE.

Allocation Balance

If you are unaware of your allocation balance, please send an inquiry to **SCA@la.gov** requesting the amount.

For questions please contact **SCA@la.gov**

Transitional 9th Grade

The Transitional 9th Grade program provides supports for struggling students who need additional remediation as they transition into high school.

The Department will be hosting a webinar that will highlight changes forthcoming in the 2015-2016 school year in regards to Transitional 9th grade. It will review identifying students, planning for student support, selecting appropriate curriculum, coursework, and tools and supports.

The webinar will be held:
- Wednesday, February 4th from 2:00 - 3:00 pm

Jump Start "Building the Plan" Counselor Collaborative Trainings

In an effort to support schools as they begin planning for Jump Start implementation, DOE Network teams will be hosting statewide Professional School Counselor sessions for middle and high school counselors. The objectives of these sessions are to ensure counselors understand:

- The unique components of Integrated, Regional and Statewide Career Pathways

- The courses (and scheduling features) that support earning credentials leading to the TOPS Teach Career Diploma

- Updates to Transitional 9th grade

- TOPS University Diploma requirements and accountability

Link to register: http://www.solutionwhere.com/ldoe/cw/showcourse.asp?4137

For more information contact JumpStart@la.gov

National Center for Construction Education and Research (NCCER)

The DOE will host two informational webinars for CTE Supervisors on the National Center for Construction Education and Research (NCCER). These webinars will provide an overview of the NCCER's school accreditation process, teacher certification requirements, DOE's NCCER Guidelines, updates on DOE's support system, and internet resources.

It is highly recommended that CTE Supervisors attend one of these important webinars.

The webinars will be held:

- Tuesday, January 27th from 2:00 - 3:00 pm
- Thursday, January 29th from 2:00 - 3:00 pm

For more information contact JumpStart@La.Gov

Basic Diploma AOC Waiver Requests
2015 Graduates

- Per policy approved by BESE (December 2013), LEAs may request waiver of area of concentration (AOC)graduation requirement for Basic Core students.

- Conditions for granting a waiver: Out-of-State, In-State Transfer, Scheduling Conflicts, and Administrative Error.

- To streamline the waiver request process, STS will analyze the student transcript record of any student not meeting AOC requirement for the Basic Core.

- STS will display a student's waiver eligibility on the Core Progress screen.

- Programming of STS will be in place prior to February 15th (Board of Regents data harvest).

- For students not eligible for the AOC waiver, LEAs will be directed to JumpStart@la.gov for further review by LDE staff.

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Believe and Prepare -- Educator Preparation Grant and Policy Forum

Believe and Prepare RFA

- Through the **Believe and Prepare: Educator Preparation Grants,** schools, districts, and preparation programs have the opportunity to design innovative preparation programs centered on classroom-based, on-the-job training that meets school and district workforce needs.

- The Department has released a Request for Applications (RFA) for the second cohort of Believe and Prepare grants. **The application can be found HERE.**

- The **deadline for submitting applications has been extended to February 13, 2015**. Grant recipients will be announced in April.

Policy Forum

- The Department will also hold its **second educator preparation policy forum on Friday, March 6th from 9-11am at the Claiborne Building in Baton Rouge**. District leaders interested in participating in the Believe and Prepare pilot program or sharing feedback on proposed educator preparation policy changes are encouraged to attend.

- Please send questions to believeandprepare@la.gov or visit our website for more information.

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Act 833 Implementation Timeline

After BESE approved policy related to Act 833, the Department shifted its attention to guidance for IEP teams. This will continue to be a focus throughout the school year.

Upcoming events:

- **January 2015-December 2015:** The Department will release a complete 833 support plan that includes direct support for IEP teams and will involve in person training and web-based training.

Past events:

- **September 29th and 30th:** How to implement the graduation components of Act 833 (district webinar)
- **October 9th and 10th:** How to implement the promotion components of Act 833 (district webinar)
- **November 20th and 21st:** How to implement individual performance criteria (district webinar).
- **December 18th and 19th:** How to plan for post secondary outcomes (district webinar).

LSU will be partnering with school systems around the state to support the development of modules that cover the essential components of the IEP process. These modules will be delivered via web and regional face-to-face sessions. The Department will be sharing more information in coming weeks about webinar and face-to-face session times and locations. Information will be included in the Superintendents' Newsletter.

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- On January 14, 2015, BESE approved allocations for round two of the HCS grant.

- The total allocation for round two was $700,987.
  - $400,00 of IDEA funds were reserved for round two in the HCS initial plan
  - The remaining $300,987 used in round two was carry over from round one. (These were funds that were previously allocated to specific students who are no longer in a Louisiana public LEA.)
  - The funding period for round two allocations is January 15-June 30, 2015.

- The same tiered funding process from round one was used for the round two allocation.

- Of the 27 LEAs that applied for the HCS grant in round two, 54 students were determined eligible for HCS funds - 40 from city and parish schools and 14 from charter schools

- LDOE is working to load the allocations into eGMS. Once this is complete, LEAs will receive notifications to enter the system and create their budgets for the approved student allocations.

Grant Opportunity: Math and Science Partnership Grants

- The Math and Science Partnership Grants support systemic professional development projects that improve teaching skills and increase math and science content knowledge for teachers.
- This grant opportunity is open to high-need LEAs that partner with the math, science, and/or engineering departments at Institutes of Higher Education.
- The application for new projects will be released via the weekly district newsletter on Tuesday, December 9, 2014.
- The deadline to apply is Friday, February 27, 2015.
- For more information contact John Hanley at John.Hanley@la.gov.

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Next Steps: Spring Support Releases

Month	Resources	Support
February	• **15-16 Professional development calendar** released • **Spring Compass closeout** materials • **2015 AP/IB exam fee and summer training** grant applications released	• 23-26: In Person Supervisor Collaboration • 4: AP/IB Applications released • 19, 26: AP/IB Grant Application Webinar
March	• **Guidebook Series**: District planning, Principal Instructional, Early Childhood, High School • **15-16 Professional development district options** • **15-16 Compass and Goal Setting Support Tools**	• 25-31: Virtual Supervisor Collaboration
April	• **Course Choice Registration System Opens for 15-16 Courses**	• 20-23: In Person Supervisor Collaboration
May	• **EOC and K-8 science and social studies results released**	
June	• **AP College Board Professional Development**	• 3-4: Superintendent's Collaboration • 4-5: Teacher Leader Summit • 16-19; 22-25: AP Summer Institute