

Teacher Leader Online Collaboration Site: Edmodo

Welcome, Louisiana Teacher Leaders. Quality education in Louisiana depends on us, so let's work together to improve student performance. We are thrilled to begin this collaboration and can't wait to see you on the site!

For those of you familiar with Edmodo, this is not the guide for you. Feel free to begin collaborating by joining our group through this <u>link</u>. For those of you who need a little support in how to use the site, this quick guide should help. As always, though, if you have any questions, feel free to post them on the collaboration site or contact <u>louisianateacherleaders@la.gov</u>.

Learn how to join Edmodo.

Learn how to post in Edmodo.

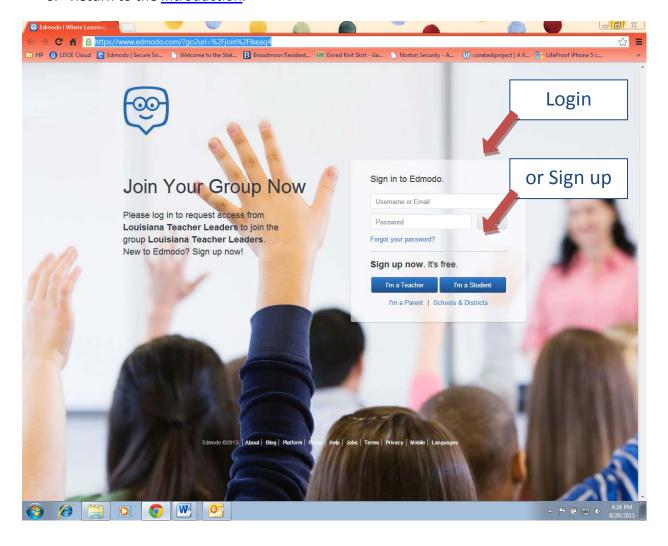
Learn how to access resources in Edmodo.

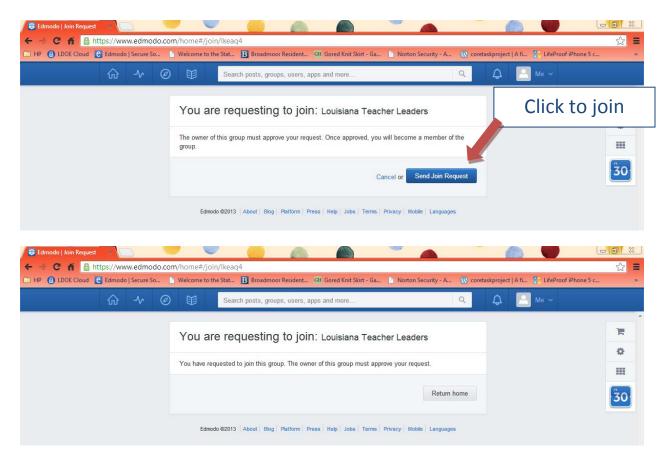
Learn how to change settings in Edmodo. (Or, how to stop getting so many e-mails!)

There is also an Edmodo smart phone app, so you can collaborate from anywhere. Make sure to download it today!

To join the Louisiana Teacher Leaders group:

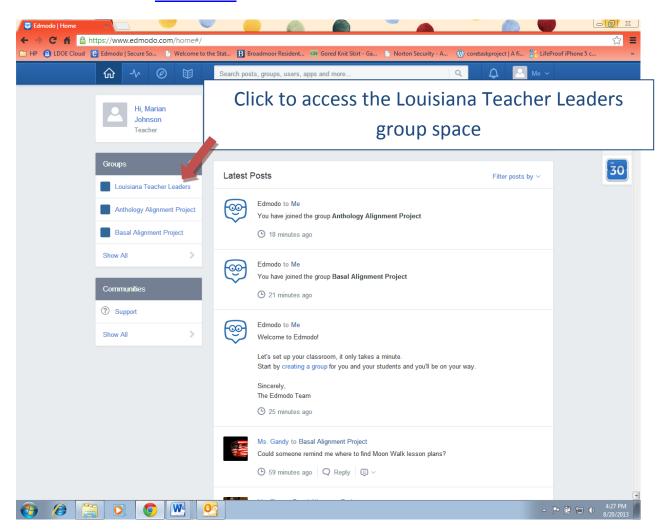
- 1. Go to https://www.edmodo.com/?go2url=%2Fjoin%2Flkeaq4.
- 2. Login with your current account or sign up for a free account.
- 3. The next screen will prompt you to Send Join Request to join Louisiana Teacher Leaders.
- 4. Click Send Join Request.
- 5. Click Return home.
- 6. Return to the Introduction.

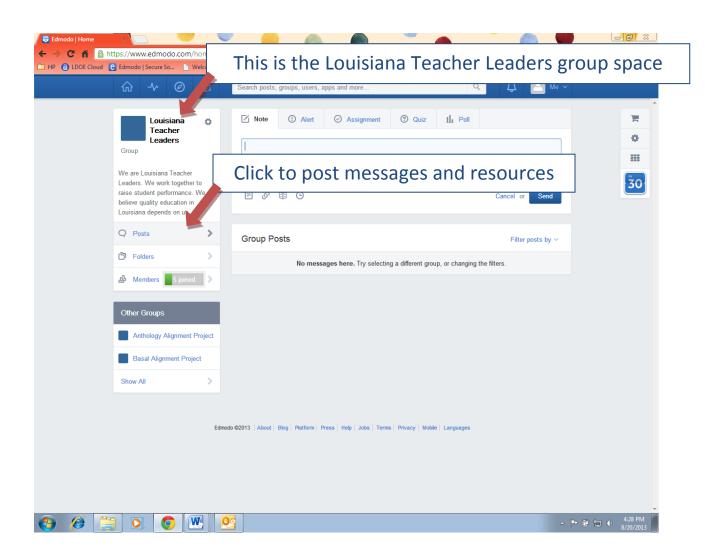


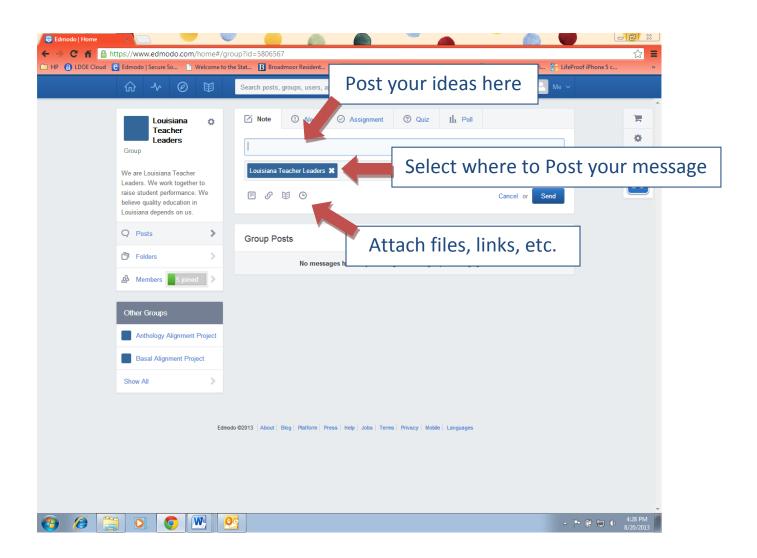


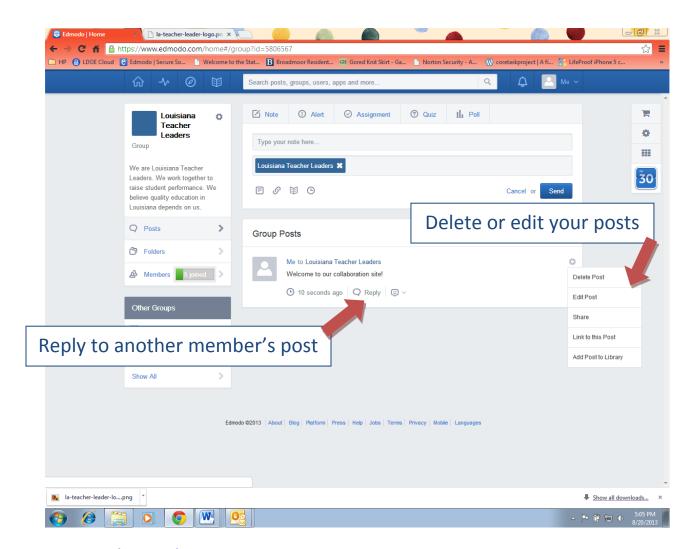
To post in the Louisiana Teacher Leaders group:

- 1. Go to www.edmodo.com and login.
- 2. After logging in, on the left sidebar, click on Louisiana Teacher Leaders to enter the Louisiana Teacher Leaders group space.
- 3. On the left sidebar, you have three options: Posts, Folders, Members.
- 4. On the middle screen, at the top of the page, enter your thoughts, questions, ideas in the first blank row.
- 5. In the second row, select where to post your message (Louisiana Teacher Leaders).
- 6. Directly below that are icons for linking any related files, videos, links, etc.
- 7. Then click Send.
- 8. To comment on another member's post, click on Reply.
- 9. To access the files, links, etc. attached in a Post, click on the attachments.
- 10. You may edit or delete your post by clicking on the wheel icon in the top right corner of your post.
- 11. Return to the Introduction.



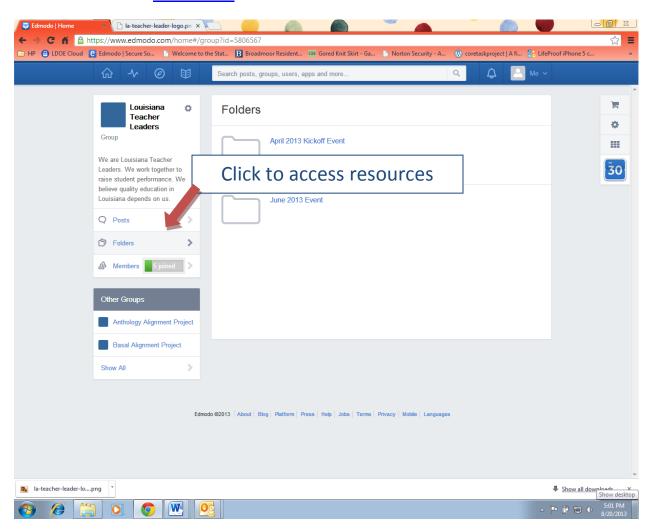






To access resources in the Louisiana Teacher Leaders group:

- 1. Go to www.edmodo.com and login.
- 2. On the left sidebar, click on Louisiana Teacher Leaders.
- 3. You are now in the Louisiana Teacher Leaders group space.
- 4. On the left sidebar, you have three options: Posts, Folders, Members.
- 5. Click on Folders.
- 6. You may now access downloadable content.
- 7. Return to the <u>Introduction</u>.



To change settings (and stop getting so many e-mails!):

- 1. Go to www.edmodo.com and login.
- 2. Look to the top right of the page and locate the drop down menu next to Me.
- 3. Click on Settings.
- 4. From the left sidebar, click on Email & Text Updates.
- 5. This is your Notifications page.
- 6. Select the method you want notifications delivered (either e-mail or text).
- 7. Check the boxes for those notifications you wish to receive via e-mail or text.
- 8. Keep all the boxes unchecked if you do not want to receive notifications by e-mail or text.
- 9. You can still see your notifications on your account even if you uncheck all the boxes. Click on the bell icon on the top right corner of the screen. If there is a number, that means you have a notification.
- 10. Return to the Introduction.

