Mentor Teacher and Content Leader Teacher Preparation Program Approval Rubric

Program:
Pathway:

Application Review Part I: Initial and Innovative Applicants
Does the application fulfill policy requirements outlined in Bulletin 996§303.L

☐ The application does not meet all indicators (Bulletin 996§303.L)
☐ The application partially meets indicators (Bulletin 996§303.L)
☐ The application meets all indicators (Bulletin 996§303.L)

	Yes	No	Evidence the program meets statutory and policy requirements	Evidence the program does not meet statutory and policy requirements
The program submitted evidence to show that the governing authority of the institution or organization endorses and financially supports mentor teacher or content leader training. **303.L2** The program submitted a full budget report for the implementation of training, including internal and external sources of funding. *University-based BESE-approved teacher preparation providers are exempt from this requirement.* **303.L3** The program submitted evidence that the training program, if offered as a university course, will be offered for graduate credit. **303.L4**				

The program submitted evidence that the faculty who teach courses or provide direct coaching to teacher or educational leader candidates possess sufficient knowledge, skills, training, and expertise. **303.B3**			
The program submitted a proposal that outlines the training's design, coursework and a system for evaluating the quality of training content, delivery, and operations, including analysis of the performance of participants. **303.L1** **Program Design** The program's design, coursework, and scope and sequence integrate content, theory, and practice and expressly treat current Louisiana student standards appropriately. The program's design and coursework is designed to prepare content leaders and mentor teachers to deliver professional development. The program's design, coursework, and scope and sequence integrate high-quality instructional materials and resources only.			

The program's design, coursework, and assessment plan will adequately prepare mentor or content leaders to meet all program objectives and requirements for an ancillary certificate as a mentor and/or content leader. The program's design, coursework, and assessment plan will prepare candidates to successfully complete the distinction assessment series. The program submitted a proposal that outlines a system for evaluating the quality of training content, delivery, and operations, including the analysis of participant's performance. The program's evaluation system will support content leaders and mentor teachers as they progress through the training and complete the distinction assessment series.			
The program's evaluation system will adequately support content leaders and mentor teachers as they progress through the training and complete the distinction assessment series. The program submitted a description of its system for monitoring and evaluating its candidates, programs, operations, and graduates' performance.			