





*LOUISIANA*   
SCHOOL COUNSELORS



**Spring 2025  
Counselor Institute**

(February 4 - 6, 2025)

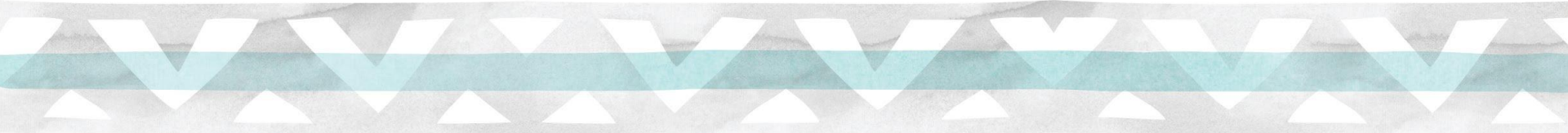




**Welcome from the LDOE**



# Agenda

- Welcome
  - Counselors and Attendance
  - College Board DE Coordinator Training
  - ASVAB Career Exploration
  - Registered Apprenticeships/Internships
  - Employing Minors
  - CTE and Dual Enrollment
  - 2025 Fast Forward Convention and CWA Summit
  - 2025 Teacher Leader Summit
- 

**HAPPY NATIONAL SCHOOL COUNSELING WEEK!!**



**Thank You For The Work You Do!**

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# Counselors and Attendance

School counselors play a vital role in improving student attendance by addressing the underlying issues that contribute to absenteeism and providing support to both students and their families.

Contact [angela.jordan@la.gov](mailto:angela.jordan@la.gov) with questions.

# Counselors and Attendance

## Identifying and Addressing Root Causes:

- Individualized Support
- Early Intervention and Support
- Collaboration with Other Support Services

Contact [angela.jordan@la.gov](mailto:angela.jordan@la.gov) with questions.

# Counselors and Attendance

## Building Relationships and Trust

- Positive Relationships
- Communication and Collaboration
- Creating a Supportive School Climate

Contact [angela.jordan@la.gov](mailto:angela.jordan@la.gov) with questions.



# Counselors and Attendance

## Implementing Attendance Improvement Strategies

- Attendance Plans
- Incentive Programs
- Addressing Attendance Barriers

Contact [angela.jordan@la.gov](mailto:angela.jordan@la.gov) with questions.

# Counselors and Attendance

## Providing Academic and Personal Support

- Academic Support
- Personal Learning Skills
- Conflict Resolution

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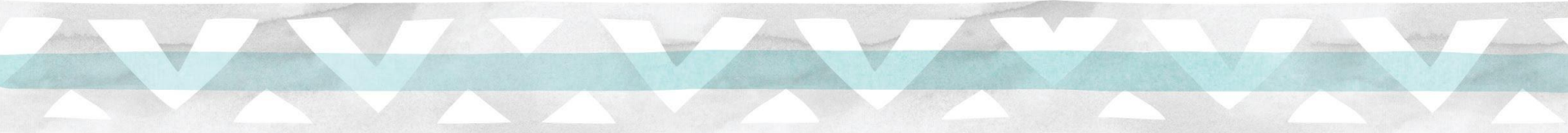
# Counselors and Attendance

By implementing some of these strategies, school counselors can make a significant difference in improving student attendance and promoting a positive school experience for all students.

Contact [angela.jordan@la.gov](mailto:angela.jordan@la.gov) with questions.



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# DE Coordinator Training

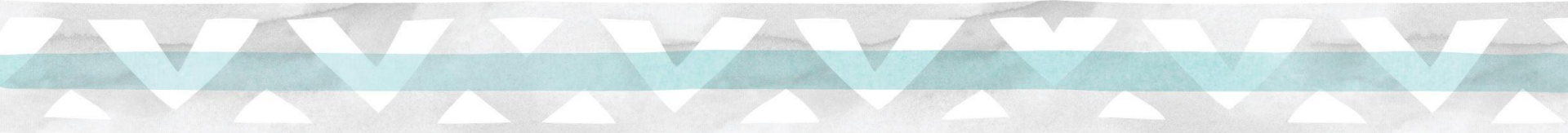
The Board of Regents will host a Dual Enrollment Coordinator Training in March. Participants will examine strategies for developing a dual enrollment infrastructure. Please [register](#) online for one of the sessions below.

- Southern University  
March 11, 9:30 a.m. to 2:30 p.m.
- Louisiana State University Alexandria  
March 12, 9:30 a.m. to 2:30 p.m.

Please contact [michelle.demeulenaere@laregents.edu](mailto:michelle.demeulenaere@laregents.edu) with questions.



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# ASVAB CEP Information for Educators

# What is ASVAB CEP?

The ASVAB Career Exploration Program (CEP) is a comprehensive, **no cost, no commitment** career planning resource designed to help young people align their strengths and interests with a post-secondary plan that works.

Students in grades 10-12 and first/second year post-secondary are encouraged to participate.



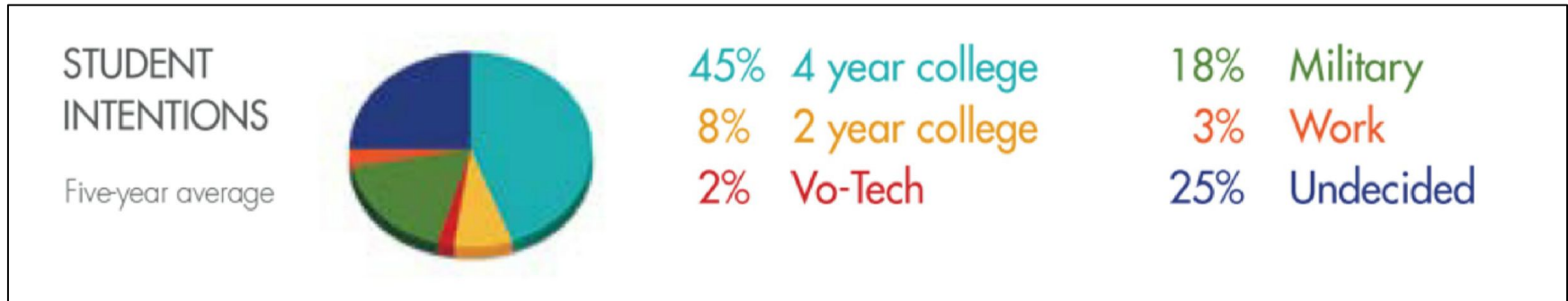
# What is ASVAB CEP?

## Three key components:

- **Armed Services Vocational Aptitude Battery (ASVAB)** - the most widely-used multiple aptitude test battery in the world measures developed abilities and helps predict future academic and occupational success.
- **Find Your Interests (FYI)** - a 90-item interest inventory designed to help students identify their work-related interests.
- **OCCU-Find** – this career catalog contains data related to 100s of careers with activities to help students put a plan together.

# Participant Intentions

The goal of the ASVAB CEP is to enable students to explore a variety of careers related to their skills and interests, rather than limit their exploration by telling them what they can or should do.



# ASVAB CEP Benefits Everyone

## **Students:**

- Explore full-spectrum of career opportunities in the context of their skills and interests to find the best fit
- Those interested in the military receive a usable score for enlistment

## **Parents:**

- Provides tools for exploring and planning after-high school options
- Gives students confidence to navigate decision making process

## **Educators & Counselors:**

- Easily integrates into the high school curriculum
  - Incorporates Career Clusters & meets American School Counselor Association National Standards
- All program materials are available at no cost

## **Services:**

- Provides pre-qualified leads which saves time and money
- Participating students can use their ASVAB CEP score to enlist

# Bring ASVAB CEP to your school

- ASVAB CEP is easily integrated into curriculum.
  - Allows students to explore occupations in line with interests and skills and develop strategies to realize career goals.
- The ASVAB test is not just for military entrance.
  - It is an opportunity for students to explore the full-spectrum of career options and paths to reach their ultimate career goal.
- Participation is completely free.
- All participants make the connection between their unique skills and interest and the world of work.

# ASVAB CEP Information for Educators

## **Mona Tate**

Education Services Specialist  
Shreveport MEPS

Office: (318) 216-4956

Mobile: (224) 480-7348

Email: [ramona.g.tate.civ@army.mil](mailto:ramona.g.tate.civ@army.mil)

## **Meloney Cairns**

Education Services Specialist  
New Orleans MEPS

Office: (504) 799-0886

Mobile: (847) 489-7635

Email: [meloney.f.cairns.civ@army.mil](mailto:meloney.f.cairns.civ@army.mil)





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# What is a Registered Apprenticeship

**Registered-Apprenticeship On the Job Trainings** are work-based activities where students work with an employer directly aligned to their pathways to gain real-world, hands-on experience to strengthen skills learned during classroom instruction. The student should be fully immersed in the work experience with support from an industry supervisor to work towards mastering skills. An apprenticeship agreement is set up prior to the experience that outlines the expected objectives to be accomplished by the student.

Contact [troy.borne@la.gov](mailto:troy.borne@la.gov) with questions.

# Advantages of Registered Apprenticeships

- **High Earnings Potential**
  - Skilled Trades and Technical Roles
  - Wage Progression
  - Nationally Recognized Certifications
- **Long Term Career Stability**
  - Job Security
  - Reduced Unemployment Rates

Contact [troy.borne@la.gov](mailto:troy.borne@la.gov) with questions.



# Advantages of Registered Apprenticeships

- **Industry Demand and Skilled Shortages**
  - Many of the industries that offer Registered Apprenticeships, such as **construction, advanced manufacturing, information technology, and healthcare**, are experiencing significant labor shortages and are willing to offer higher wages to skilled workers.
  - Workers with apprenticeship training often command premium wages due to the shortage of qualified candidates.
- **Reduced Student Loan Debt**
  - Apprenticeships offer the opportunity to earn a wage while learning on the job, which reduces or eliminates the need for student loans

Contact [troy.borne@la.gov](mailto:troy.borne@la.gov) with questions.

# What is an Internship

Under Louisiana's Work-Based Learning policy, an internship is a structured, supervised work experience that provides high school students with meaningful, hands-on learning in a real-world work environment.

Some of the requirements under the policy are that the experience is

- **Structured & Supervised** – Must include clear learning objectives and regular oversight.
- **Career-Aligned** – Relevant to the student's career interests and pathway.
- **Employer Mentorship** – Provides guidance and feedback to support student development.
- **Documentation** – Regular progress reports and evaluations from employers.
- **Compliance with Labor Laws** – Adheres to child labor laws and fair work practices.
- **Paid Experience** – Internships should be compensated, as unpaid internships do not qualify.

Contact [troy.borne@la.gov](mailto:troy.borne@la.gov) with questions.

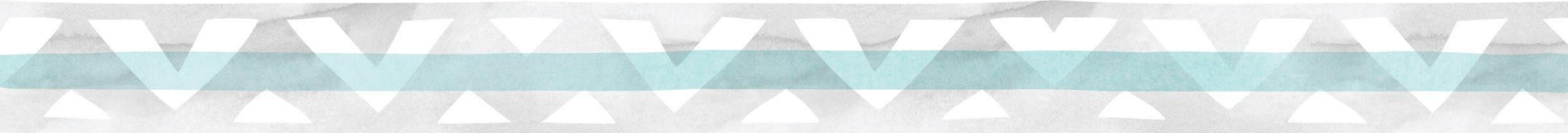
# Advantages of Internships

- **Hands-On Experience** – Develops practical skills in a real-world work environment.
- **Career Identity** – Helps students discover who they are as employees
- **Workplace Readiness** – Builds essential, durable skills
- **Networking Opportunities** – Connects students with industry professionals for mentorship and future job prospects.
- **Paid Work** – Under the new work-based learning policy, internships offer compensation, helping students earn while they learn.
- **Exposure to Industry Standards** – Familiarizes students with workplace expectations, technologies, and best practices.
- **Pathway to Employment** – Often leads to job offers or apprenticeships

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# Application to Employ Minors Form

Students between 14 and 17 years old, need to complete the [Application to Employ Minors Form](#) , which is required for obtaining an employment certificate. Be aware that there are certain hourly restrictions for minors, so it's important to discuss these with the issuing officer at your school district.

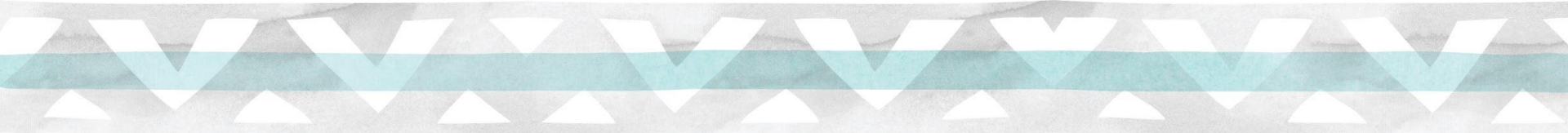
- Students participating in an internship require a CTE Minor Employment Form, which uses the same application and is issued by the Certifying Officer.
- The Certifying Officer must be either the school's work-based learning teacher or its Career and Technical Education (CTE) teacher.

For more information, please visit the [Louisiana Workforce Commission's](#) website, and their [jobs page](#).

Contact [troy.borne@la.gov](mailto:troy.borne@la.gov) with questions.



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# Benefits of Focusing DE programs on Certificate of Technical Studies Programs in High Wage/High Demand Sectors

A Certificate of Technical Studies (CTS) is a postsecondary credential focused on industry-specific skills for high-wage, high-demand fields. These programs are typically comprised of 16-33 credit hours that provide hands-on training and align with workforce needs, helping students transition directly into careers. CTS's can also function as an on-or-off ramp, so if a student is ready to enter the workforce after the CTS is earned, they're able to do so, but the student can also continue towards more advanced credentials such a Technical Diploma or Associate of Applied Science degree, as CTS's are embedded within those diplomas.

Contact [jumpstart@la.gov](mailto:jumpstart@la.gov) with questions.

# Benefits of Focusing DE programs on Certificate of Technical Studies Programs in High Wage/High Demand Sectors

- **Supports Workforce Development Goals:** Better aligns secondary education with regional initiatives to build a skilled workforce.
- **Meets Labor Market Needs:** Early access to training for in-demand industries.
- **Enhances Student Engagement:** Motivates students by connecting education to real-world career opportunities.
- **Maximizes Educational Resources:** Invests in programs with strong employment outcomes.
- **Boosts Economic Growth:** Attracts businesses and strengthens the state economy.
- **Increases Student Earning Potential:** Leads to higher wages and career advancement.

Contact [jumpstart@la.gov](mailto:jumpstart@la.gov) with questions.



# Strengthening Course Progressions through College-LEA Collaboration

- **Strategic Partnerships with LEAs:** Collaborate to develop intentional course progressions aligned with career pathways and regional workforce needs.
- **Integration of SCA Offerings:** Intentionally incorporate Supplemental Course Academy (SCA) offerings to enhance student readiness and ensure seamless transitions.
- **Provision of Resources and Expertise:** Provide LEAs with resources and guidance to build robust SCA programs that benefit students.

Contact [jumpstart@la.gov](mailto:jumpstart@la.gov) with questions.

# Communicating CTS Alignment and Supporting Student Transitions

- **Clear Communication of CTS Programs:** Articulate that course offerings are part of a Certificate of Technical Studies (CTS).
- **Alignment with CTC, TD, and AAS Credentials:** Demonstrate how Career and Technical Certificates (CTC), Technical Diplomas (TD), and Associate of Applied Science (AAS) degrees align with CTS pathways.
- **Transitional Support for CTS Graduates:** Offer career counseling, job placement assistance, and inform about further education opportunities, such as transitioning to TD or AAS programs.
- **Maximizing Impact on Success and Accountability:** Emphasize that a CTC graduates a student, while a CTS contributes to system accountability points, benefiting both students and institutions.

Contact [caronda.bean@la.gov](mailto:caronda.bean@la.gov) with questions.

# College Board Updates and Deadlines

## Deadlines and Reminders:

- **March 14:** Deadline for AP coordinators to submit final updates for [AP Exam Orders](#).
- **April 30:** Deadline to finalize student fee reduction status in [AP Registration and Ordering](#).
- **April 30:** [AP Digital Portfolio](#) Deadline for performance tasks in AP Seminar, AP Research, and AP Computer Science Principles.
- Please check out the [AP One Pager](#) for more information on test dates, resources, and common links.

## Updates and Events:

- [Weekly Office Hours](#)
  - Webinar Date and Time: Tuesdays; 10 a.m.
  - Webinar ID (Teams): 232 293 189 414
  - Passcode: 7VQcYk

Contact [fhordge@collegeboard.org](mailto:fhordge@collegeboard.org) with questions.

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# 2025 Fast Forward Convention and Child Welfare and Attendance Summit

[Registration](#) is still open for the 2025 Fast Forward Convention and Child Welfare and Attendance Summit. This one-day event (formerly known as the Jump Start Convention) will be held on Tuesday, February 25 at the Cajundome and Convention Center in Lafayette, LA. This year's convention will provide professional development opportunities focused on the creation and expansion of high-quality work-based learning programs, fostering industry partnerships to strengthen Career and Technical Education initiatives, enhancing alignment with workforce demands, and improving child welfare and attendance support systems.

Interested attendees can check the [Jump Start Meeting and Training Opportunities](#) page for [hotel information](#) and the [schedule at-a-glance](#).

Contact [jumpstart@la.gov](mailto:jumpstart@la.gov) with questions.

# 2025 Teacher Leader Summit

The 2025 Teacher Leader Summit is an annual professional learning conference that brings together Louisiana birth to grade 12 educators and content experts. This years [Teacher Leader Summit](#) will focus on our ability to lead the next level every single day.

- The TL Summit will take place from June 10-June 12, 2025 at the New Orleans Ernest N. Morial Convention Center (NOENMCC) in New Orleans, LA.
- The Early Bird registration window is open from 2/10 – 3/14. The regular registration window will be open from 3/15 – 4/18.
- Registration Fees: The Early Bird registration cost is \$249. The regular registration cost is \$299.

Please contact [LDOEvents@la.gov](mailto:LDOEvents@la.gov) with questions.

## Registered Apprenticeships/Work Based Learning

**Jessica Vallelungo, Deputy Assistant Superintendent**

### **Fast Forward: Dr. *Timberly Monaghan, Executive Director***

- Jump Start, Jump Start Convention, Jump Start Summers, Super Summer Institute, CTTIE, Career Development Fund, Quest for Success, Supplemental Course Academy, U.S. Presidential Scholar, Advanced Coursework: AP, Dual Enrollment, IB and CLEP Testing, Graduation Requirements
  - Troy Borne
  - Charmaine Cureton
  - Tiffany Thomas

### **Business & Industry Partnerships: *Stephanie Marcum, Executive Director***

- Business and Industry Outreach, Assisting School Systems with Opportunities with Business and Industry, Extension Academy, Diploma Orders, Community Service Diploma Endorsement, April Dunn Jump Start Pathways, Financial Aid Planning, U.S. Senate Youth Program, Credit Recovery, Proficiency Exams, Transcripts

Contact [fastforward@la.gov](mailto:fastforward@la.gov) or [jumpstart@la.gov](mailto:jumpstart@la.gov) with questions.

A white speech bubble with a thick black outline and a dashed border, set against a light blue background with radiating lines. Inside the bubble, the text "Louisiana" is written in a cursive font, followed by a pink heart, and "SCHOOL COUNSELORS" is written in a bold, sans-serif font.

*Louisiana* ♥  
SCHOOL COUNSELORS

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## Questions and Feedback

