



LOUISIANA DEPARTMENT OF EDUCATION

Fall 2013 Appeal/Waiver Request Form

DUE: Friday, November 15, 2013

District:	Date:
School:	Site Code:
Paired/Shared School: <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Site Code of Paired/Shared School:
Grade Configuration(s):	

TYPE OF REQUEST

Please insert a "v" or "X" in the appropriate box to indicate the type of request.

For additional information see: *Bulletin 111, Chapter 31. Data Correction and Appeals/Waivers Procedure.*

- Appeal:** a request for the calculation or recalculation of a School Performance Score (SPS), and/or Subgroup Component Score based on the most recent spring test administrations (state tests and ACT), bonus points, dropout/credit accumulation data, and the 4-year cohort graduation rate and index. **Requires BESE approval.**
- Waiver:** a temporary "withholding" of accountability decisions for no more than one accountability year. **Requires BESE and federal approval.**

NOTE: *Requests shall be denied to aggrieved parties attempting to subvert the intent of provisions outlined in the state statute.*

RATIONALE

Include a narrative providing explicit details concerning the request and attach supporting documentation. **Per Bulletin 111, Section 3107 DATA CORRECTIONS SHALL NOT BE GROUNDS FOR APPEAL OR WAIVER REQUESTS.** All data corrections should have been submitted during the appropriate data certification periods (bonus points, dropout/credit accumulation, graduation cohort, and assessment).

VERIFICATION

"As the LEA's superintendent, charter school leader, or appointed representative authorized by my local governing board of education, I verify that I have reviewed and submitted this request for the above stated school(s) and ask that it be considered by the Department of Education for review."

Authorized Signature

X

Although complete faxed copies (sent to 225-219-0474) will be accepted on or before **Friday, November 15, 2013**, the Appeal/Waiver request form(s) with original signature and supporting documentation should be mailed to:

Jennifer Baird, Education Program Consultant
Attn: Appeal/Waiver Requests
Office of Student and School Performance
Louisiana Department of Education
P.O. Box 94064
Baton Rouge, LA 70804

Louisiana Believes