

Louisiana Believes

**Career Development Funds &
Jump Start Certification Fact Sheet Webinar
May 2015**

Presentation Agenda

- Career Development Fund (CDF) Technical Course Grid
 - New Courses
 - Discontinued Courses
- Jump Start Certification Fact Sheets
 - Purpose of Fact Sheets
 - Information Provided
- Internship Documentation Review
 - Requirements and Expectations

Career Development Fund Technical Course Grid

CDF Course Grid

- There are two adders to CTE courses:
 1. Universal 6% adder for *all* CTE courses
 2. 6% adder to the MFP for students enrolled in **“technical courses”** aligned with WIC-identified high-wage/high-demand CDF courses
- The purpose of these adders is to fund the extra costs associated with CTE courses, especially CTE courses for high-demand certifications in high-growth job sectors
- There are over 150 CDF-qualifying courses
- A link to the 2015-2016 Career Development Fund Jump Start Technical Course Grid can be found in the Jump Start Library:
<http://www.louisianabelieves.com/docs/default-source/course-choice/2014-2015-jump-start-technical-course-grid.pdf?sfvrsn=16>

CDF Course Grid

- The following new courses have been added:
 - Construction Crafts: Heavy Equipment III/IV
 - Cyber Engineering: CompTIA+ Programming with PL/SQL, Cyber Engineering I/II, Cyber Security I/II
 - Healthcare/Health Sciences: Patient Care Technician (2 credit)
 - Manufacturing Specialist: NCCER Instrumentation Control Mechanic III/IV
 - Maritime: NCCER Basic Rigging, NCCER Advanced Rigging, SATC101, SATC 112, SATC 239
 - Oil & Gas Systems: Process Technician I/II/III
 - Pipefitter: NCCER Pipefitter III/IV

CDF Course Grid

- The following courses have been discontinued:
 - 090237 Nurse Assistant (2 credits)
 - 090238 Nurse Assistant (3 credits)
 - 090710 First Responder (1/2 credit)
 - 090711 First Responder (1 credit)
 - 090712 First Responder (2 credits)

These programs have taken root and are successful across the state and no longer require the support offered by CDF payments. New CDF courses were added so funding may be applied to areas in greater need.

There are still Healthcare courses on the list of CDF-qualifying courses to encourage students to attain more advanced credentials.

Jump Start Certification Fact Sheets

Certification Fact Sheets

Fact sheets provide information to:

- District Supervisors
- Administrators
- Counselors
- Teachers

Information provided:

- Certification overview (which pathways, which careers)
- Materials covered / study guides available
- Certification requirements for students
- Certification requirements for teachers
- Testing requirements / re-testing options
- Certification tracking
- Certification costs / funding sources
- Point-of-Contact at certifying agency and LDE

NCCER Carpentry Certifications

April 7, 2015

<p>Certifying Organization</p>	<p>National Center for Construction Education and Research (NCCER) http://nccer.org</p>	
<p>Description of Credentials</p>	<p>NCCER certifications provide students with immediate credibility among hiring executives in construction, manufacturing, maritime and all related industry sectors, giving certified students an advantage in attaining entry-level employment.</p>	
	<p>Helper</p>	<p>Completion of Carpenter's Helper demonstrates the student has mastered selected basic carpentry skills essential to entry-level employment. Completing this Helper pathway includes completion of the following Carpentry Level 1 modules: Orientation to the Trade; Building Materials, Fasteners and Adhesives; Hand and Power Tools; Introduction to Construction Drawings, Specifications & Layout; Wall Systems. Completion of Carpenter's Helper also requires mastery of basic quantitative and safety skills.</p>
	<p>Level 1</p>	<p>Certification in NCCER Carpentry Level 1 demonstrates the student has basic carpentry skills including roof framing, wall systems, flooring systems, hand and power tools, and more. Certification also requires mastery of basic quantitative and safety skills.</p>
	<p>Level 2</p>	<p>Certification in NCCER Carpentry Level 2 demonstrates the student has basic carpentry skills including roofing, drywall installation, exterior finishing, window trim, and more. Certification also requires mastery of basic quantitative and safety skills.</p>
	<p>Level 3</p>	<p>Certification in NCCER Carpentry Level 3 demonstrates the student has basic carpentry skills including properties of concrete, rigging practices, reinforcing concrete, vertical framework, tilt-up wall panels, and more. Certification also requires mastery of basic quantitative and safety skills.</p>
<p>Level 4</p>	<p>Certification in NCCER Carpentry Level 4 demonstrates the student has advanced carpentry skills including differential leveling, angular and distance measurement, advanced roof, wall, and stair systems, and more. Certification also requires mastery of basic quantitative and safety skills.</p>	

Pathway Alignment and Career Information

Part of which Graduation Pathways ¹	<p>Statewide: Carpenter</p> <p>Integrated: Agriculture Tech, Manufacturing, Construction Crafts and Logistics</p> <p>Regional: Carpenter's Helper</p> <p>Act 833-Eligible: Ag Tech 833, Manufacturing, Construction Crafts and Logistics 833</p>
Associated with Which Careers?	<p><u>5 Star</u>: First Line Supervisors of Helpers, Laborers and Material Movers, Supervisors of Construction and Extraction Workers</p> <p><u>4 Star</u>: Carpenters</p> <p><u>3 Star</u>: Cabinetmakers and Bench Carpenters, Drywall and Ceiling Tile Installers</p> <p><u>2 Star</u>: Construction Laborers, Carpenters' Helpers</p>
Entry-Level Annual Salaries	<p>\$38,370 (First-Line Supervisors of Construction Trades and Extraction Workers)</p> <p>\$24,650 (Carpenters)</p> <p>\$28,750 (First-Line Supervisors of Helpers, Laborers, and Material Movers, Hand)</p> <p>\$18,940 (Cabinetmakers and Bench Carpenters)</p> <p>\$18,580 (Construction Laborers)</p> <p>\$25,030 (Drywall and Ceiling Tile Installers)</p> <p>\$17,920 (Helpers—Carpenters)</p>

Taken from 069_NCCER Carpentry COMBINED 2015-04-07

Industry-Based Certification Requirements: Students

Industry-Based Certification Requirements: Students						
Standard / Curriculum	NCCER Core is a prerequisite for completion of all NCCER certifications (and all Helper pathways). Classes may be taught concurrently, but Level 1 or above certifications cannot be attained until NCCER Core has been successfully completed. (NCCER Carpentry Curricula)					
<i>Please see Jump Start Blueprint Appendix 3 for links to the appropriate curriculum standards</i>						
Testing Methodology	Paper?	Yes	Online?	Not at this time	Performance Exams / Tests?	Yes
Re-Testing (if available)	Re-Testing Procedures	Students may retest after 48 hours. During the 48 hour span, students may not be exposed to the assessments or any questions.			Max Attempts	No maximum number of attempts
Testing Details (including any age requirements / accommodations)	<p>NCCER does not have any age restrictions for their certifications.</p> <p>NCCER assessments must be supervised by a certified NCCER Craft Instructor or Proctor. Before any assessment is given to the student, instructor must have an NCCER Registration and Release Form on file for the student with parent/guardian signature.</p> <p>Students must pass written exam with a score of 70% or better. Performance verifications are pass/fail and must be signed off by the certified Craft Instructor.</p>					

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Industry Based Certification Requirements: Teachers

Industry-Based Certification Requirements: Teachers	
<i>Bulletin 746, Chapter 5: All Louisiana teachers providing instruction in a course that leads to an IBC must hold the certification that they're teaching students to attain.</i>	
Instructor Certification Requirements (by certifying agency)	<p>Instructor must be a certified NCCER Carpentry Craft Instructor with current certification at the level he / she is teaching. The state must have a Form 702A and documentation of skill on file at LDOE for instructors to certify students in NCCER Carpentry.</p> <p>To maintain NCCER Instructor certification, instructor must have Form 200 approved by NCCER before ICTP expiration (certification will be extended 3 years from completion date on Form 200).</p>
Proctoring / Test Security (if any)	<p>Only Master Trainers and NCCER Certified Instructors will have access to the tests. Tests will be administered by the instructor or Curriculum (ICTP) Proctor.</p> <p>Testing accommodations, specifically tests read aloud, are only available for designated students. NCCER has given permission for school personnel to administer the assessment provided the NCCER Craft Instructor ensures test security.</p>

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Certification Tracking

Certification Tracking				
Credentialing Documentation	<p>All scored module tests (both written and performance) will be kept in a secure physical or electronic location for at least three years. Results are submitted through the Automated National Registry (ANR) via Form 200.</p> <p>Students, upon completion of all NCCER Carpentry modules, will receive a certificate and/or NCCER Card (this card is provided one time upon completion of first NCCER certification).</p>			
Certification Tracking System	Online Tracking System?	Yes	Details	N/A
Other Details	Expiration Timeframe?	NCCER Carpentry Certifications do not expire.		

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Certification Costs / Funding Sources

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Cost Details	<p>There is a one-time \$50 site application fee paid at initial site accreditation. No other certification costs are required by NCCER. It is the responsibility of certifying agency (school/district) to provide access to consumables and machinery needed to certify students.</p> <p>NCCER Carpentry Trainee Guides: Level 1: \$67; Level 2 through 4: \$94</p>					
Re-test / Refund Policies	There are no costs associated with test or retest.					
Funding Sources ²⁻³	CDF?	Yes	Perkins?	Yes	Alternative Source (other than General Funds)	

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Contact Information

For More Information	
Certifying Agency Contact Info	NCCER- Scott Fisher 1-888-622-3720 sfisher@nccer.org Pearson (textbooks)- Bill Underwood 1-800-720-3870 william.underwood@pearson.com
LDE Contacts	BJ Bertucci bryan.bertucci@la.gov Dr. Janet Broussard janet.broussard@la.gov

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Internship Documentation

Internship Documentation

- There are three types of internships

	CDF-Qualifying Internship	CTE Internship	Non-CTE Internship
Eligible MFP Adder Funding	<ul style="list-style-type: none"> • 6% CDF adder • 6% CTE course adder 	6% CTE course adder	None
Requirements	Must be in a WIC-approved High-Demand Industry Sector	Internships with businesses not in High-Demand Industry Sector	Non-business internships
Course Code(s)	080200, 080201, 080202, 080203	Will be available soon	400200, 400210, 400220, 400230

- **2015 – 2016 Internship Guidelines** : <http://www.louisianabelieves.com/docs/default-source/jumpstart/2015-2016-internship-guidelines.pdf?sfvrsn=4>

Internship Documentation

- LEAs must maintain the following for all internships:
 1. **Student performance data** - (including: attendance, engagement, performance, safety). ***Every student's internship records must indicate that the student has completed a workplace safety orientation.***
 2. **Teacher engagement** - documentation that teachers meet regularly with students during the year to provide guidance and instruction to students.
 3. **Employer engagement** – documentation that includes a formal rating of student performance no less than once every semester.
- LEAs will submit an annual summary of enrollments in Jump Start Internships. The process for submission will be provided June 2015.

Internship Documentation

- LEA Responsibilities:
 - Ensure internship programs comply with all state labor laws
 - Address any liability/insurance requirements indicated by their Risk Management functions and participating employers
 - Agreements to indicate requirements and delineate expectations for student internships
 - Document that internships are available to all students on a non-discriminatory basis
 - Help students who do not have personal transportation available participate in internships

2015 Jump Start Super Summer Institute

LDOE, in partnership with SLCC and LCTCS, will provide teacher certification training for [Statewide Jump Start Industry Based Certifications](#) at the 2015 Jump Start Super Summer Institute (SSI).

Date: July 20 – 24 from 8:00am – 5:00pm

Location: South Louisiana Community College in Lafayette, La

The Department will pay training costs as well as lunch for secondary instructors during SSI. Districts are responsible for all travel expenses and a nominal registration fee (\$150.00/person) for which districts may use their Career Development Funds (CDF) or 2014-2015 Carl Perkins Funds.

Registration is April 8 – May 15, 2015 and requires teachers to input a District Purchase Order number that will be used for payment of registration fees. Each district will be invoiced for total registration fees due and will submit payment accompanied with a copy of the on-screen registration confirmation / message for all teachers registered. ***Schools should “NOT” mail a check for payment to LDE, but instead will submit one check from the district AFTER an invoice is provided by LDE.***

Use the following link to register: <https://www.solutionwhere.com/ldoe/cw/showconference.asp?4150>

For additional information email JumpStart@la.gov

Questions & Answers