

Louisiana Believes

2016 Fee Reimbursement Program Advanced Placement[®] International Baccalaureate[®]

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2016 AP[®]/IB[®] Fee Reimbursement Program

Welcome

- You are being placed in broadcast mode as you join the session to reduce background noise.
- No need to worry as there is no audio being shared at the moment. To access audio during the presentation, please dial **1-800-832-0736** and use room number **2834406**.
- Today's webinar slide deck is available for download at <http://www.louisianabelieves.com/resources/library/webinars>
- If you have any issues, please contact Tristen Guillory via the **Q & A** pod to the right of the screen or email CollegeReadiness@la.gov.
- We will begin shortly. Thank you.

2016 AP[®]/IB[®] Fee Reimbursement Program

Objective:

The purpose of today's webinar is to provide an overview of the application process for the following:

- 2016 AP[®] Exam Fee Reimbursement
- 2016 IB[®] Exam Fee Reimbursement
- 2016 AP[®] Summer Institute Fee Reimbursement

2016 AP[®]/IB[®] Fee Reimbursement Process

Part I:

Exam Fee Reimbursement

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AP[®] Exam Fee Reimbursement Application Process – Low Income

Through the AP[®] Exam Fee Reimbursement Program, the Department will **reimburse \$53** for each AP[®] exam taken by students enrolled in both public and BESE-approved nonpublic schools who meet the **low-income** eligibility criteria resulting in **\$0** cost to qualifying students.

2016 Low Income AP Exam Fees	Estimated Cost
Total Cost Per AP Exam	\$92
1. College Board fee waiver per exam	-\$30
2. Local fee waiver per exam	-\$9
3. State or local contribution per exam (non-publics are ineligible for the state contribution)	-\$12
4. Parent/student contribution per exam	\$0
5. Federal payment per exam	-\$41
6. Total low income AP exam cost	\$0

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AP[®] Exam Fee Reimbursement Application Process – Low Income

The term “low-income individual” refers to an individual who is determined by a State Educational Agency* or Local Educational Agency to be a child, ages 5 – 19, from a low-income family, on the basis of data used to determine allocations such as:

- Data on children for free or reduced price meals under the National School Lunch Act
- Data on children in families that receive assistance under Part A of Title IV of the Social Security Act
- Data on children eligible to receive medical assistance under the Medicaid Program under Title XIX of the Social Security Act
- Through an alternate method that combines or extrapolates from those data

**CEP Schools will use information corresponding with direct certified students only. Non-CEP schools will use the same as previous years – direct certified and lunch forms.*

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AP[®] Exam Fee Reimbursement Application Process – New Courses

- In addition, the Department will reimburse the full **\$92** for each **new*** AP[®] Exam taken by students enrolled in a **public school** which is implementing or expanding an AP program.

**The term “new AP[®] course offering” refers to an AP[®] course that has been implemented in 2015-16 in addition to AP[®] courses previously offered at the same educational institution.*

- All **fee reimbursements**, for both low-income and new course exams, are for students who were enrolled in a rigorous course in preparation for the AP[®] exam taken during the May 2016 testing cycle and were between the ages of 5 and 19 on exam day. **Funds are limited and will be available until completely allocated.**

AP[®] Exam Fee Reimbursement

To access an application for **AP[®] exam fee reimbursement**, click [here](#) or visit <http://www.louisianabelieves.com/courses/advanced-placement>

Applications will be accepted through **February 26, 2016** and Grant Award Notifications will be distributed on or before May 1, 2016.

Districts will be reimbursed based on a reconciliation process using each eligible school's 2016 College Board self generated invoice, which will identify each school's total number of fee reduced AP[®] exams taken.

<PLEASE NOTE>

LEAs will be reimbursed based on the assurance that each school's request for reimbursement falls within the grant parameters outlined in today's presentation. A copy of the applicant's 2016 College Board self generated AP exam invoice may be requested for validation.

AP[®] Dates to Remember

Date	Reminder
February 26	AP exam fee reimbursement application deadline
March 25	Priority deadline for schools to order AP exams
March 30	Deadline for ordering pre-administration materials
April 8	Extension deadline for schools to order AP exams. Each order received after this date will incur a \$55 late fee.
April 15	Final deadline for schools to order AP exams. No orders will be accepted after this date.
May 2 – 13	AP exam administration window
June 1	Deadline to submit all exam materials to the College Board's AP Services division.
June 15	Postmark deadline for all AP exam fee payments. Late payments incur a \$225 fee.
July	AP score reports are available to designated colleges, students, high schools, and LEAs. Teachers of authorized AP courses and school administrators can access AP Instructional Planning Reports.

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Navigating Through the AP[®] Exam Fee Reimbursement Application



2016 AP[®] Exam Fee Reimbursement Program Application

School Data and Information

1. School District

Other (please specify)

2. School Name

Other (please specify)

3. School Site Information

Address:

City:

State:

Zip Code:

Phone Number:

4. School Principal

Name:

Email Address:

Phone Number:

5. School AP Coordinator

Name:

Email Address:

Phone Number:

6. District AP Coordinator

Name:

Email Address:

Phone Number:

7. District Financial Officer (or Designee)

Name:

Email Address:

Phone Number:

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Navigating Through the AP[®] Exam Fee Reimbursement Application

2016 AP[®] Exam Fee Reimbursement Program Application

May 2016 AP Test Fee Reimbursement Request

8. 2016 Reimbursement Request for Low Income AP exam fees

Number of qualifying AP exams (low income)

Total reimbursement request (number of low income exams x \$53)

9. 2016 Reimbursement Request for NEW AP Exam Fees

The term "NEW AP course offering" refers to an AP course that has been implemented in addition to AP courses previously offered at the same educational institution. For example: AP Biology was offered for the first time in the spring of 2015. Therefore, the May 2015 exam fee was reimbursed. In the fall of 2015, AP Biology will again be offered and AP Spanish will be offered for the first time. Only AP Spanish May 2016 exam fees will be reimbursed as a new course offering.

<PLEASE NOTE>

"Low income" exam fees must be reported as such and therefore do not qualify for "New Course" exam fee reimbursement.

Number of qualifying AP exams (NEW)

Total reimbursement request (number of NEW exams x \$92)

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Navigating Through the AP[®] Exam Fee Reimbursement Application

* 10. Total 2016 AP exam fee reimbursement request

Total number of qualifying AP exams (low income & new):

Total reimbursement request (\$):

* 11. General Education Provisions Act (GEPA)

Schools must ensure the provisions of Section 427 of the General Education Provisions Act (GEPA) are addressed in their respective schools/districts. Based on local circumstances, each school/district must determine whether the six main “highlighted” barriers (gender, race national origin, color, disability, or age) identified in GEPA may prevent their students, teachers, etc. from such access or participation in the AP Test Fee program.

Please use the space below to identify the steps your school and/or district have taken to overcome the barriers identified in GEPA.

Navigating Through the AP[®] Exam Fee Reimbursement Application

Sample GEPA Statements

Sample 1:

In an attempt to overcome the barriers identified by the General Education Provisions Act, [REDACTED] High has promoted AP classes through the registration process, morning announcements, and academic classes. The school is also considering adding a locally-initiated elective that would essentially make AP courses a full-year course. For example, the fall course for ENGLISH III would be considered an ENGLISH ELECTIVE and the spring course would become ENGLISH III AP. This adjustment could increase student participation and success by allowing adequate pacing for course content.

Sample 2:

[REDACTED] High School recruits students who have not previously enrolled in honors and advanced classes in middle school to enter honors classes in 9th grade. This invitation is based on students' LEAP scores. Students attend classes with traditional honors enrolled students. This has provided the opportunity for a greater number of students from our underserved populations to receive preparation in prerequisite courses building to the advanced AP courses. Enrollment in the AP courses has continued to increase. We also follow all district policies to reduce barriers identified in GEPA.

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IB[®] New Course Exam Fee Reimbursement Application Process

- LDOE will reimburse **\$110** for each **new** International Baccalaureate[®] Exam taken by students enrolled in a Louisiana public school that is implementing or expanding an IB[®] program.
- The IB fee reimbursements are for students who were enrolled in an authorized **new*** IB[®] course offering in preparation for an IB[®] exam taken during the 2016 testing cycle and were between the ages of 5 and 19 on exam day. **Funds are limited and will be available until they are completely allocated.**

**The term “new IB[®] course offering” refers to an IB[®] course that has been implemented in addition to IB[®] courses previously offered at the same educational institution.*

IB[®] New Course Exam Fee Reimbursement

To access an application for **IB[®] fee reimbursement**, click [here](#) or visit <http://www.louisianabelieves.com/courses/international-baccalaureate>

Applications will be accepted through **February 26, 2016** and Grant Award Notifications will be distributed on or before May 1, 2016.

Districts will be reimbursed based on a reconciliation process using each eligible school's 2016 IB self generated invoice, which will identify each school's total number of IB[®] exams administered.

<PLEASE NOTE>

LEAs will be reimbursed based on the assurance that each school's request for reimbursement falls within the grant parameters outlined in today's presentation. A copy of the applicant's 2016 self generated IB exam invoice may be requested for validation.

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Navigating Through the IB[®] Exam Fee Reimbursement Application



2016 IB[®] Fee Reimbursement Program Application

School Data and Information

1. School District

Other (please specify)

2. School Name

Other (please specify)

3. School Site Information

Address:

City:

State:

Zip Code:

Phone Number:

4. School Principal

Name:

Email Address:

Phone Number:

5. School IB Coordinator

Name:

Email Address:

Phone Number:

6. District IB Coordinator

Name:

Email Address:

Phone Number:

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Navigating Through the IB[®] Exam Fee Reimbursement Application

2016 IB[®] Fee Reimbursement Program Application

May 2016 IB Test Fee Reimbursement Request

8. 2016 Reimbursement Request for NEW IB Exam Fees

The term “NEW IB course offering” refers to an IB course that has been implemented in addition to IB courses previously offered at the same educational institution. For example: IB Biology was offered for the first time in the spring of 2015. Therefore, the May 2015 exam fee was reimbursed. In the fall of 2015, IB Biology will again be offered and IB Chemistry will be offered for the first time. Only IB Chemistry May 2016 exam fees will be reimbursed as a new course offering.

Number of qualifying IB exams (NEW)

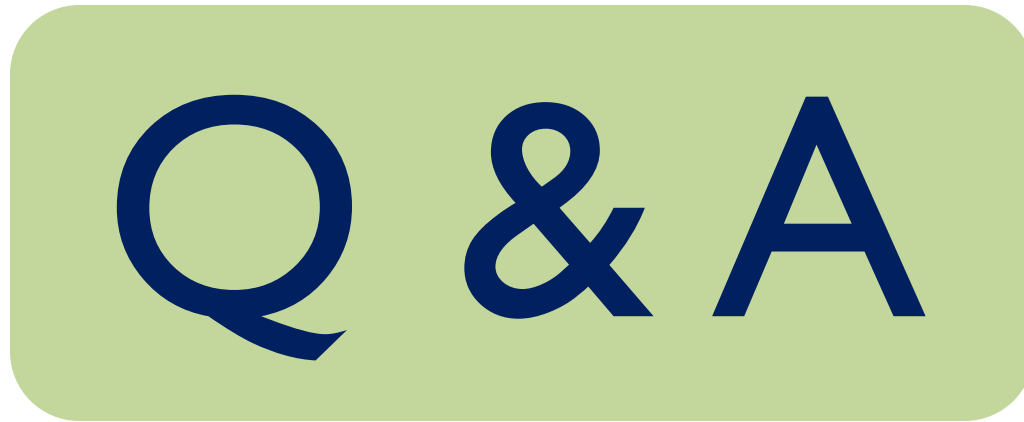
Total reimbursement request (number of NEW exams x \$110)

* 9. Total 2016 IB fee reimbursement request

Total (\$):

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AP[®] and IB[®] Exam Fee Reimbursement



You may now submit questions using the **Q & A pod** on the right hand side of your screen.

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2016 AP[®]/IB[®] Fee Reimbursement Process

Part 2:

AP[®] Summer Institute Fee Reimbursement

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How will LEAs be able to provide AP[®] offerings to their students?

To encourage and enrich growth of the AP[®] Program statewide, LDOE is inviting new and experienced public school AP[®] teachers to participate in one of several College Board's AP[®] Summer Institutes (APSI) held at various locations throughout Louisiana and Texas.

Each institute is managed individually by staff at the sponsoring institution.

LDOE has worked to secure funding* to provide training for **public** school AP[®] teachers.

AP[®] Summer Institutes for Teachers

- Episcopal High School of Baton Rouge
- University of Louisiana at Monroe (ULM)
- Rice University, Houston, TX
- Pineville High School (NSU)
- University of Louisiana at Lafayette (ULL)

**Funds are limited and will be available until completely allocated.*

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AP[®] Summer Institute Fee Reimbursement Application Process

- LDOE will reimburse AP[®] Summer Institute registration based on availability of funds via an application process. *Priority will be given to STEM focused courses as well as new and startup AP[®] programs.* The application is open to all Louisiana **public** school AP[®] teachers.
- To access an application for **AP[®] Summer Institute fee reimbursement**, click [here](#) or visit <http://www.louisianabelieves.com/courses/advanced-placement>
- Applications will be accepted through **February 26, 2016** and Grant Award Notifications will be distributed on or before May 1, 2016.

<PLEASE NOTE>

LEAs will be reimbursed based on the assurance that each school's request for reimbursement falls within the grant parameters outlined in today's presentation. A copy of the applicant's 2016 APSI Certificate of Course Completion may be requested for validation.

Navigating Through the APSI Fee Reimbursement Application



2016 AP® Summer Institute Fee Reimbursement Application

School and District Level Information

Enter school and district information here.

****A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH APSI PARTICIPANT****

1. School District

Other (please specify)

2. School Name

Other (please specify)

3. School Site Information

Address:

City:

State:

Zip Code:

Phone Number:

4. School Principal

Name:

Email Address:

Phone Number:

5. School AP Coordinator

Name:

Email Address:

Phone Number:

6. District AP Coordinator

Name:

Email Address:

Phone Number:

7. District Financial Officer (or Designee)

Name:

Email Address:

Phone Number:

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Navigating Through the APSI Fee Reimbursement Application

Enter participant information here.

****A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH APSI PARTICIPANT****

8. Participant Name

9. Participant Email

10. Please select an APSI site.

- University of Louisiana at Monroe (ULM)
- University of Louisiana at Lafayette (ULL)
- Episcopal High School of Baton Rouge
- Pineville High School
- Rice University - Houston, TX

11. Please choose an APSI course title.

- AP Art History
- AP Biology
- AP Calculus AB
- AP Calculus BC
- AP Chemistry
- AP Chinese Language and Culture
- AP Computer Science A
- AP Computer Science Principles
- AP English Language and Composition
- AP English Literature and Composition
- AP Environmental Science
- AP European History
- AP French Language
- AP French Language and Culture
- AP German Language and Culture
- AP Human Geography
- AP Italian Language and Culture
- AP Japanese Language and Culture
- AP Latin
- AP Macroeconomics
- AP Music Theory
- AP Physics 1: Algebra-Based
- AP Physics 2: Algebra-Based
- AP Physics C: Electricity and Magnetism
- AP Physics C: Mechanics
- AP Psychology
- AP Spanish Language and Culture
- AP Spanish Literature and Culture
- AP Statistics
- AP Studio Art: 2-D Design
- AP Studio Art: 3-D Design
- AP Studio Art: Drawing
- AP United States Government and Politics
- AP United States History
- AP World History
- AP Comparative Government and Politics
- AP Microeconomics
- Other (specify below)
- Pre-AP Art
- Pre-AP English
- Pre-AP Math
- Pre-AP Science
- Pre-AP Social Studies

Other (please specify)

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Navigating Through the APSI Fee Reimbursement Application

12. On which date does the APSI course begin?

June 13

June 14

June 20

July 11

July 12

July 18

July 19

July 26

Other (specify below)

Other (please specify)

13. Please indicate the APSI course fee for which you are requesting reimbursement.

<CAUTION>

Please review all registration deadlines as late fees may apply.

\$499

\$500

\$549

\$550

\$600

\$650

\$700

Other (specify below)

Other (please specify)

AP Summer Institute Registration Process

****ATTENTION****

*Requesting fee reimbursement from LDOE is only the first step in the process. Each participant or designee must **register** through the desired APSI website to reserve a seat.*

University of Louisiana at
Monroe (ULM)

http://www.ulm.edu/eteach/advance_placement_institute.html

Contact mlovet@ulm.edu for
more information

University of Louisiana at
Lafayette (ULL)

<http://www.lpssonline.com/apsi>

Contact
mlbroussard@lpssonline.com
for more information

Episcopal High School
of Baton Rouge

<https://www.ehsbr.org/apsi>

Contact andersons@ehsbr.org
for more information

Rice University
Houston, TX

<http://collegeready.rice.edu/ap-summer-institute-courses>

Contact collegeready@rice.edu
for more information

Pineville High School (NSU)

http://www.rpsb.us/PHS_rpsb/

Contact apsi@rpsb.us for
more information

Required Documentation for APSI Fee Reimbursement

<PLEASE NOTE>

LEAs will be reimbursed based on the assurance that each school's request for reimbursement falls within the grant parameters outlined in today's presentation. A copy of the applicant's 2016 APSI *Certificate of Course Completion* may be requested for validation.

Priority will be given to applicants whose school is implementing an AP[®] program for the first time during the 2016-17 school year or whose AP[®] courses have been revised. Newly revised courses include AP[®] Art History, AP[®] European History, AP[®] Research, AP[®] Calculus AB and BC, AP[®] Computer Science Principles, and AP[®] World History.

***Reimbursement is for **APSI registration fees ONLY** as travel and lodging will not be reimbursed due to funding parameters.*

2016 AP[®]/IB[®] Fee Reimbursement Program

Application Deadline:


February 26, 2016

AP[®] Exam Fee Reimbursement

IB[®] Exam Fee Reimbursement

AP[®] Summer Institute for Teachers

AP[®] Summer Institute Fee Reimbursement

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Q & A

You may now submit your questions regarding **AP Summer Institute fee reimbursement** using the **Q & A pod** on the right hand side of your screen.

Contact Information

For more information on the AP[®] and IB[®] Fee Reimbursement Program, please contact CollegeReadiness@la.gov

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